



JACKSONVILLE STATE UNIVERSITY

REQUEST FOR PROPOSAL
PREMIUM SEATING CLEANING SERVICES
AT JAX STATE BURGESS-SNOW FIELD

RFP #26-07-07-0020

PROPOSALS MUST BE RECEIVED BEFORE:
2:30 P.M. CST on Tuesday, July 7, 2026

Proposal Delivery Address:

Jacksonville State University
Attn: Shasta Platt
Procurement and Fixed Assets
700 Pelham Rd N
324 Angle Hall
Jacksonville, AL 36265

**REQUEST FOR PROPOSAL
SIGNATURE CERTIFICATION PAGE**

Proposal Number: Jax State RFP #26-07-07-0020
Description: Premium Seating Cleaning Services at Jax State Burgess-Snow Field
Due Date: Tuesday, July 7, 2026 **Time:** 2:30 P.M. CST
Issue Date: June 23, 2026

A mandatory pre-bid meeting and walk-through will be held on Wednesday, June 29, 2026 from 2:00 PM – 4:00 PM CST. All parties will meet in the lobby of William A. Meehan Hall (adjacent to Jax State Stadium on Mountain St NW). All interested respondents are required to attend

BIDS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED ABOVE. THE PROPOSAL PACKAGE AND ENVELOPE MUST BE SEALED AND PROPERLY MARKED WITH THE PROPOSAL NUMBER, DATE AND TIME OF OPENING AND RESPONDENT’S RETURN ADDRESS.

One (1) original and two (2) copies of all documents must be submitted in a sealed envelope. It is the responsibility of the respondent to ensure that the proposal packet arrives in the Procurement and Fixed Assets office on time. The proposal packet should be hand delivered or sent by FedEx or UPS. No electronic copies will be accepted. Questions concerning the RFP and submission process should be submitted in writing to Shasta Platt at purchasing@jsu.edu.

Company Name: _____

Name (Type or Print) _____

Title: _____

Address: _____

Telephone Number: _____ E-Mail Address: _____

Alabama law (section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with the State of Alabama Act No. 2006-557 and acknowledges that the awarding authority may declare the contract void if the certification is false.

Award will be made to the responsible respondent whose proposal is determined to be most advantageous to Jacksonville State University, taking into consideration the price and the evaluation factors outlined in this RFP. Jacksonville State University reserves the right to accept or reject all proposals. any portion thereof, waive minor informalities or irregularities, and request clarification of any proposal. JSU assumes no liability for expenses incurred by firms in the preparation of their responses to this RFP. Once received, all bids become the property of Jax State.

Signature of authorized agent: _____

Jacksonville State University
Request for Proposal for Premium Seating
Cleaning Services at Jax State Burgess-Snow Field

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SECTION I: INTRODUCTION

Project Overview

Jacksonville State University (Jax State) is soliciting formal proposals from qualified, professional cleaning companies to provide cleaning services for designated areas of William A. Meehan Hall, Loring and Debbie White Football Performance Center and the North side stadium at Burgess-Snow Field. Jax State Stadium is located on Jax State’s campus in Jacksonville, Alabama. This request for proposal has three parts: Pre & Post Game, Game Day, and Rentals.

As a proud Association of Physical Plant Administrators (APPA) member, Jacksonville State University (Jax State) acknowledges the significant impact of educational facilities on academic programming. We firmly believe that our facilities' quality directly impacts the quality of our educational offerings. Services shall meet APPA Level 1 cleaning standards unless otherwise approved by the University. The University reserves the right to inspect all work and require corrective action.

Contracting the services described in this RFP aims to implement a performance-based cleaning program that achieves quality levels consistent with the APPA CUSTODIAL STANDARDS Under the Association of Physical Plant Administrators (APPA) there are five levels of cleaning. Please refer to the standards below for each level.

Levels of Cleaning Level 1: Orderly This level establishes cleaning at the highest level. It was Spotlessness developed for the corporate suite, the donated building, or the historical focal point. This is show-quality cleaning for that prime facility. • Floors and base moldings shine and/or are bright and clean; colors are fresh. There is no buildup in corners or along walls. • All vertical and horizontal surfaces have a freshly cleaned or polished appearance and have no accumulation of dust, dirt, marks, streaks, smudges or fingerprints. • Washroom and shower tile and fixtures gleam and are odor-free. Supplies are adequate. • Trash containers and pencil sharpeners are empty, clean, and odor-free.

Failure to meet minimum staffing requirements may result in reduction of payment, corrective action requirements, or contract termination.

Companies may respond to any or all of the individual parts; likewise, the contract may be awarded in part or in whole to one or more companies. The contract will be for one year with an option to extend the contract for two additional one-year terms upon agreement from both Jax State and the vendor. The successful vendor or the University may cancel the contract or agreement by written notification with a 30-day notice. The vendor may not assign the contract associated with this RFP without prior written consent from the University.

Any violation of the contract or agreement shall constitute a breach and default of this agreement. The University has the right to terminate this agreement, in whole or in part, without cause upon thirty (30) days written notice Vendor must agree to accept a purchase order as a contract for services with payment terms of net 30 days.

DESCRIPTION OF SERVICE AREAS

The Suites are located in Burgess-Snow Field at Jax State Stadium. There are three levels of Suites on the South side (Meehan Hall located on the 5th, 6th, and 7th floors) with a total of thirty-three (33) suites. There is one level of suites on the West side (Loring and Debbie White Football Performance Center) with a total of ten (10) suites and a club level. On the North side we have a total of fourteen (14) outdoor suites. The breakdown of the suite levels is as follows:

Premium Level	Number of Suites	Accommodations
South Side Level Five	Two (2) suites	Accommodates thirty-five (35) guests each

South Side Level Six	Ten (10) suites	Nine (9) suites accommodate twenty (20) guests, while one (1) suite accommodates sixteen (16) guests
South Side Level Seven	Twenty-one (21) suites	Twenty (20) suites accommodate twenty (20) guests, while one (1) suite accommodates forty-eight (48) guests
South Side Club Level Five	Open Floor Area	Max capacity 1026
West Side Level One	Open Floor Area	Max capacity 200
West Side Level Two	Ten (10) suites	Eight (8) suites accommodate twenty-five (25), one (1) suite accommodates Fifty (50), and one (1) suite accommodates Seventyfive (75) guests.
North Side Level	Fourteen (14) suites	Outdoor Suites

Other areas on each premium level include, but are not limited to:

- Elevator lobby areas (including exterior of elevators)
- Premium level restrooms
- Kitchen Prep Rooms
- Stairwells and landings on levels
- Interior of South Side Service Elevator
- Services Elevator Foyer and Landing South Side on level 1R (outdoor on ground level).
- Media area, media concession area, and individual media booths located on the sixth floor of South Side

There is a 1,026 person, approximately 12,000 sq. feet, Stadium Club level on the fifth (5th) floor of William A. Meehan Hall (South Side). Additionally, a 200-person Club level exists on the West Side on the first (1st) level. Areas to clean include, but are not limited to:

- Interior lounge and table seating area
- Buffet and drink station areas
- Floating shelf bars located throughout floors.
- Interior windows
- Restrooms
- Elevator lobby area (including exterior of elevators)

- Kitchen Prep Rooms
- Stadium Club restrooms

The Suites and Club levels have been decorated to provide maximum comfort in a beautifully designed environment. Some of the finishes that impact cleaning procedures include, but are not limited to:

- Carpeting throughout the suite rooms, hallways, club level and viewing areas.
- Tile in the reception areas.
- Linoleum in pantry/kitchen area
- Countertops in all suites
- Countertops and cabinets in suite hallways and on Stadium Club level
- Shelf bars located around the columns and along window viewing on Stadium Club level.
- Floor to ceiling glass windows and doors
- Two (2) coolers in each suite
- Two (2) refrigerators in each suite
- Theatre style seating inside of the suite
- Floor to ceiling cabinetry in each suite
- Concrete stairwell
- Stainless steel elevator – interior and exterior

SECTION II: SCOPE OF WORK

PART A – PRESEASON CLEANING, PRE-GAME CLEANING, & POST-GAME CLEANING

Preseason Cleaning

On Monday prior to the first home game, the cleaning service crew will clean the following, but not limited to: all suites, prep kitchens (including all prep areas and interior and exterior of refrigerators), restrooms, stairwells, services elevator, all interior windows, and the Club levels. A more detailed cleaning list is included below. They will return day prior to first home game to inspect all suites and touch up as needed, giving special attention to dusting.

Pre-Game Cleaning

The day prior to each home game, the cleaning service crew will inspect each suite, prep kitchen, restroom, stairwell, service elevator, and the Club levels for oversights and other small touch-up cleaning which may result from maintenance crew work. Special attention must be given to dust which has collected since the thorough post-game cleaning. (Sometimes, there could be two weeks or more between home games.) Cleaning service crew should also remove any trash, cardboard boxes, etc. accumulated during servicing of suites and lockers scheduled the day prior to each home games.

Post-Game Cleaning

Immediately following each home game, the caterer will remove all serving pieces, plates, and flatware. The chosen cleaning service will be responsible for cleaning anything that may result in permanent damage if left over the weekend (spills on the carpet or tile, spills on hard surfaces, etc.), and for the removal of all trash throughout the premium areas.

On Monday following a Saturday home game or an agreed upon day of the week after a weekday home game, and any subsequent days required to complete the cleaning process, the cleaning service crew will report for post-game cleanup. The Stadium Club, each suite, media common area, all media booths, and the common areas throughout the premium areas should be thoroughly cleaned and prepared for the following home game. Cleaning tasks include, but are not limited to:

- Clean/wash trash bins in each suite and on club levels and replace garbage bags
- Clean all interior glass on the club levels, in all suites, and the glass on each suite door
- Dust all furniture, end tables, and coffee tables on club levels and in the suite common areas
- Dust all fixtures, baseboards, doors, etc. throughout the premium areas
- Clean all cabinetry and countertops in the common areas throughout the club levels and all suite levels and in each suite
- Clean the interior and exterior of all chest coolers, refrigerators, and tabletop coolers in all suites
- Vacuum
- Clean restrooms thoroughly and restock (toilet paper, paper towels, foam soap, etc.)
- Clean all reception, lounge, and elevator lobby areas (windows, dusting, vacuuming, elevator exterior, etc.)
- Clean/wipe down refrigerators and prep surfaces in all prep kitchens
- Sweep and mop all prep kitchens
- Sweep and mop the 5th, 6th, and 7th floor stairwells on South side
- Clean the service elevator, service elevator foyer, and service elevator landing on South side

PART B – GAME DAY

There should be adequate attendants on-site for each level at each home game to fulfill all required duties; a minimum of ten (10) total attendants should be present during each home game. Cleaning crew will arrive to the stadium no later than three (3) hours prior to kickoff of the home football game.

During the game, responsibilities and duties include, but are not limited to:

- Cleaning of all spills
- Cleaning of all eating surfaces throughout the premium areas, as needed
- Monitor trash (in open areas and in all suites)
- Monitor restroom supply levels

- Monitor restroom cleanliness
- Other cleaning duties, as assigned

PART C – RENTALS

In addition to game day cleaning, a separate proposal and detailed quote is requested for suites, conference rooms, and club levels cleaning after rental events. The club levels and conference rooms are available to be rented year-round, and the suites are available to be rented to their licensees throughout the year. Cleaning services would be notified immediately of any rental contracts so that proper staffing could be scheduled.

SECTION III: EQUIPMENT

The awarded cleaning service must supply its own cleaning supplies and equipment, including proper cleaning products, vacuums, and cleaning carts. Please include the specific type and brand of cleaning products that will be used in the written proposal. The cleaning service will be responsible for maintaining an inventory of all supplies needed, including restroom trash bags and paper supplies.

All equipment and materials must be stored at the end of each workday. The university will assist with identifying storage locations.

SECTION IV: INTENT/TIMEFRAME

Jax State intends to establish a clear understanding of the requirements for both parties involved in the Agreement resulting from this RFP through this RFP and the contract conditions outlined herein. Only Contractors with relevant experience and the ability to deliver high-quality services promptly are encouraged to apply.

The proposal specifications are listed herein. All proposals must include labor and labor-related costs, supervision, management, overhead, supplies, equipment, consumables, and all other costs associated with service delivery. Proposals for services that deviate from these specifications may be considered invalid.

In addition to the outlined expectations and scope of work for our upcoming season, Jax State would like to emphasize the importance of adhering to a specific cleaning schedule. The successful bidder must align with the following gameday schedule. Adhering to this schedule will ensure minimal disruption to our gameday operations and reinforce our commitment to maintaining a clean and safe environment for the Jax State community and fans.

2026 Jax State HOME FOOTBALL SCHEDULE DATE	KICKOFF	OPPONENT
Saturday, September 5th	6:00 PM CST	Eastern Kentucky
Saturday, September 19th	6:00 PM CST	Georgia Southern
Saturday, September 26th	6:00 PM CST	Middle Tennessee

Tuesday, October 13th	7:00 PM CST	FIU
Saturday, November 7th	6:00 PM CST	Sam Houston
Saturday, November 21st	1:00 PM CST	Missouri State

Please note:

- (1) There is potential for home playoff games following the final regular-season game.
- (2) All kickoff times are subject to change at any time.

SECTION V: MANDATORY PRE-BID CONFERENCE AND SITE INSPECTION

Jax State will conduct a **mandatory pre-bid conference and site inspection tour on June 29, 2026, at 2:00 p.m. CST.**

Pre-Bid Conference Location: William A. Meehan Hall (Lobby)

The Pre-Bid Conference aims to provide an overview of the process, answer questions, and clarify the RFP document and specifications. **The site tour will take place on June 29, 2026,** immediately following the pre-bid conference. This mandatory site inspection allows all contractors to become fully informed about the conditions they will face and the nature of the work to be completed. Failure to attend the mandatory pre-bid conference may result in the disqualification of your bid submittal.

SECTION VI: INSURANCE REQUIREMENTS

Proof of General Liability and Workers Compensation Insurance must be provided with the RFP response. Coverage shall be primary and non-contributory with respect to the University.

General Liability:

- \$1,000,000 Bodily injury and property damage combined occurrence
- \$3,000,000 Bodily injury and property damage combined aggregate
- \$1,000,000 Personal injury aggregate
- Comprehensive Form including Premises/Operation, Products/Completed Operations, Contractual, Independent contractors, Broad Form property damage, and personal injury.
- Jacksonville State University should be listed as an additional insured.

Workers Compensation and Employers Liability:

- \$100,000 Limit each occurrence

SECTION VII: PROPOSAL GUIDELINES

Please supply the following information, as well as any other information that you consider helpful:

- Proposed number of staff persons dedicated to the Clubs and Suites for:
 - Part A: Preseason Cleaning, Pre-Game Cleaning, and Post-Season Cleaning
 - Part B: Game Day ○ Part C: Rentals
- Listing of all equipment and supplies that you propose to use.
- Photos of cleaning service personnel's uniforms
- All-inclusive price (includes a detailed quote) for providing cleaning services to the club levels and all suites for all Jax State home football games.
- Complete the attached State of Alabama Disclosure Statement
- Memorandum of Understanding as documentation of vendor registration with the Federal E-Verify system (contact your Human Resources Dept or register at <https://www.e-verify.gov/employers>)
- Three References, including name, address, phone number, and years of service.
- Certificate of Insurance - General Liability
- Certificate of Insurance - Workers Compensation
- State of Alabama Business License (or proof of qualification to do business in the State of Alabama)
- Beason-Hammon Act Certificate of Compliance Ala. Code 31-13-1
- Certificate of Compliance Ala. Code 41-16-5 (Boycott)
- Certificate of Compliance Ala. Code 41-169-160 (Economic Boycott)
- Bid Bond

SECTION VIII: PROPOSAL REVIEW AND CRITERIA

All proposals must be complete and convey all the information requested. If the proposal fails to conform to the essential requirements of this RFP, Jax State alone will determine whether it is a candidate for further consideration.

Criteria	Weight
Pricing & Cost Structure	50%
Operational Readiness	30%
Experience & Qualifications	20%

Bids will be reviewed in consideration to the following selection criteria, factors in determining whom to award a contract:

1. The contract amounts
2. The reputation of the vendor and of the vendor's services
3. The quality of the vendor's services
4. The extent to which the services meet the University's needs
5. The vendor's past relationship with the University
6. The total long-term cost to the University to retain the vendor's services (when applicable)
7. Ability to comply with bid specifications as written herein
8. Any other relevant factor provided in response to the request contained herein
9. This contract may include a provision requiring the contractor to bear the cost of criminal background checks (state and federal criminal convictions and sex offender registry status for the last seven years) for all employees, agents, or subcontractor performing work on university property.

Proposal Review and Criteria

Please submit a signed written bid and two (2) copies by **July 7, 2026, 2:30 PM CST**. After reviewing and evaluating the proposal, the selected company will be notified of the awarded contract.

Following the proposal review and evaluation process, the chosen company will be notified of the awarded contract.

Terms

The awarded vendor may not assign the contract associated with this RFP without prior written consent from the University. Any violation of the contract or agreement shall constitute a breach and default of this agreement. Upon such breach, Jax State will have the right to immediately terminate the contract and withhold further payments. Such termination will not relieve the Provider of any liability to Jax State for damages sustained by virtue of a breach by the Provider. The University has the right to terminate this

agreement, in whole or in part, without cause upon thirty (30) days written notice. The awarded vendor must accept purchase orders. Jax State's payment terms are net thirty days.

Bond

Bid shall be accompanied by a certified check, cashier's check, or bid bond issued by a surety company located and authorized to do business in the State of Alabama, in an amount equal to at least 5% of the sum of the total amount of the bid, but in no event more than \$10,000.

A certified/cashier's check or other irrevocable negotiable instrument made payable to Jacksonville State University is acceptable in lieu of a bid bond. The bid bond, or certified/cashier's check or another irrevocable negotiable instrument, as herein required, shall be submitted in the envelope containing the bid. The bid bonds, certified checks, and irrevocable negotiable instruments will be returned to all bidders upon award of the bid or award of bids to the successful bidder or successful bidders, unless earlier or otherwise required by law. **Submission of the required bid bond is a condition of responsiveness. Failure to include the bid bond may result in rejection of the proposal.**

Proposal Submission Instructions

Bids must be received before 2:30 P.M. CST on Monday, July 7, 2026. It is the responsibility of the respondent to ensure that the RFP packet arrives in the Procurement and Fixed Assets office on time. **One (1) original and two (2) unbound copies of all documents must be submitted.** To ensure a timely receipt, the bid packet should be hand-delivered or sent by FedEx or UPS to the address below. **Please note that overnight delivery to Jacksonville cannot be guaranteed; therefore, plan accordingly, as late submissions will not be accepted.**

Bid Delivery Address:

**Jacksonville State University
Attn: Shasta Platt
Procurement and Fixed Assets
700 Pelham Road North
324 Angle Hall
Jacksonville, AL 36265**

Any changes to this RFP will be issued by the written addendum. It is the responsibility of respondents to acknowledge receipt of all addenda.

All questions regarding this RFP must be submitted in writing to Shasta Platt, Director of Procurement and Fixed Assets at purchasing@jsu.edu, no later than July 6, 2026.

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SAMPLE CLEANING CHECKLIST

I. Restrooms

- _____ Clean all surfaces including countertops, sinks, and fixtures
- _____ Clean mirrors
- _____ Clean toilets and urinals
- _____ Restock (toilet paper, soap, paper towels)
- _____ Sweep and mop floors

II. Hallways/Common areas

- _____ Make sure all walls and baseboards are clean
- _____ Clean all countertops and cabinetry
- _____ Vacuum
- _____ Pick up trash on chairs and sofas
- _____ Spot clean any stains on chairs and sofas
- _____ Wipe down all prep kitchen surfaces to include prep tables and interior/exterior of refrigerators
- _____ Sweep and mop all tile surfaces in all lobbies and prep kitchens

III. Suite Interiors

- _____ Vacuum all carpeted surfaces
- _____ Pick up trash on chairs and all surfaces
- _____ Vacuum chair cushions, and spot clean any stains, if necessary
- _____ Dust all furnishings and fixtures
- _____ Vacuum under furnishings
- _____ Place chairs in order around center cocktail table
- _____ Pick up any trash by hand that the vacuum cannot get
- _____ Clean ALL windows and window ledges
- _____ Clean counters, tables, sinks and fixtures _____

Wipe down cabinetry

- _____ Clean inside and exterior of refrigerators
- _____ Make sure all coolers are clean and sanitized

*This includes all chest coolers, mini fridges, and tabletop coolers

- _____ Clean glass windows and doors
- _____ Wipe down stadium seats, and spot clean any stains, if necessary

Make sure the trash bin is washed and clean, inside and out

- _____ Make sure walls are clean

PRICING WORKSHEET

- Price for Jax State Football Season Cleaning (5-7 home games per season plus potential post-season games, including all pregame, game time, and post-game servicing, including a detailed quote) \$ _____
- Club Rental Events (Per event including restrooms, prep kitchen, and stairwell from the rental floor only, include a detailed quote) \$ _____
- Suite Cleaning (Per suite including restrooms, include a detailed quote) \$ _____
- Conference Room Cleaning (Per room including restrooms, prep kitchen, and stairwell for rental floor only, include a detailed quote) \$ _____
- Percent of price increase for second optional year _____ %
- Percent of price increase for third optional year _____ %

CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (Ala. Code § 31-13-1)

RE: Contract/Grant/Incentive (describe by number or subject): _____ by and between _____ (“Contracting Party”) and Jacksonville State University.

The undersigned hereby certifies to Jacksonville State University as follows:

The undersigned holds the position of _____ with the Contracting Party named above and is authorized to provide representations set out in this Certificate as the official and binding act of that entity and has knowledge of the provisions of Ala. Code § 31-13-1, known as The Beason-Hammon Alabama Taxpayer and Citizen Protection Act (“Act”).

The Contracting Party is a business entity or employer as those terms are defined in Ala. Code §31-13-3(2) and (5).

By signing this certification, the Contracting Party certifies that, for the duration of the agreement, it will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. A contracting party found to be in violation of this provision shall be deemed in breach of the agreement referenced above and shall be responsible for all damages resulting therefrom.

The Contracting Party certifies that it is enrolled in E-Verify and will continue to be enrolled in E-Verify for the duration of the contract/agreement.

Contracting Party Name (Printed)

E-Verify User Identification Number

By: Authorized Officer or Agent of Contracting Party (Signature)

Title of Authorized Officer or Agent of Contracting Party

Printed Name of Authorized Officer or Agent of Contracting Party

CERTIFICATE OF COMPLIANCE WITH ALA. CODE 41-16-5

RE: Contract _____ (describe by number or subject), by and between Jacksonville State University and _____ (“Contracting Party”)

The undersigned hereby certifies and agrees as follows:

1. The undersigned holds the position of _____ with the Contracting Party named above, is authorized to provide the verification as the official and binding act of that entity and has knowledge of Ala. Code § 41-16-5.
2. The Contracting Party is a corporation, partnership, limited liability company, organization or other legal entity conducting or operating any trade or business in Alabama OR is a corporation, organization, or other legal entity operating in Alabama that is exempt from taxation under Section 501(c)(3) or (4) of the Internal Revenue Code.
3. The Contracting Party represents that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade. Boycott is defined as “to blacklist, divest from, or otherwise refuse to deal with a person or business entity when the action is based on race, color, religion, gender, or national origin of the targeted person or entity or is based on the fact that the boycotted person or entity is doing business in a jurisdiction with which this state can enjoy open trade and with which the targeted person or entity is doing business.”

Verified this _____ day of _____, 20_____.

Signature of Contractor’s Authorized Representative

Printed Name and Title of Contractor’s Authorized Representative

CERTIFICATE OF COMPLIANCE WITH ALA. CODE 41-16-160

RE: Contract _____ (describe by number or subject), by and between Jacksonville State University and _____ (“Contracting Party”)

The undersigned hereby certifies and agrees as follows:

1. The undersigned holds the position of _____ with the Contracting Party named above, is authorized to provide the verification as the official and binding act of that entity and has knowledge of Ala. Code § 41-16-160.
2. The Contracting Party is a for-profit entity, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company with 10 or more full-time employees.
3. The Contracting Party, without violating controlling law or regulation, does not and will not, during the term of the contract, engage in economic boycotts. Without an ordinary business purpose, the Contracting Party does not and will not refuse to deal with, terminate business activities with, or otherwise take any commercial action that is intended to penalize or inflict economic harm on a company solely because the company, without violating controlling law or regulation, does any of the following:
 - a) Engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy, timber, mining, or agriculture.
 - b) Engages in, facilitates, or supports the manufacture, import, distribution, marketing or advertising, sale, or lawful use of firearms, ammunition, or component parts and accessories of firearms or ammunition.
 - c) Does not meet, is not expected to meet, or does not commit to meet environmental standards or disclosure criteria, in particular to eliminate, reduce, offset, or disclose greenhouse gas emissions.
 - d) Does not meet, is not expected to meet, or does not commit to meet corporate employment or board composition, compensation, or disclosure criteria.
 - e) Does not facilitate, is not expected to facilitate, or does not commit to facilitate access to abortion or sex or gender change surgery, medications, treatment, or therapies.

Verified this _____ day of _____, 20_____.

Signature of Contracting Party’s Authorized Representative

Printed Name and Title of Contracting Party’s Authorized Representative



State of Alabama Disclosure Statement

Required by Article 3B of Chapter 16 of Title 41, Code of Alabama 1975

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP TELEPHONE NUMBER

This form is provided with:

- Contract
 Proposal
 Request for Proposal
 Invitation to Bid
 Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

- Yes
 No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

- Yes
 No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY

