



JACKSONVILLE STATE UNIVERSITY

Procurement and Fixed Assets

700 Pelham Road North, Room 324
Jacksonville, AL 36265-1602

March 11, 2026

ADDENDUM # 1

RFP Number: 26-03-24-0011

Bid Opening Date: March 31, 2026 3:30 PM CST

Life Safety Systems Inspections

Please see the attached – The **RFP Opening Date** has been extended to Tuesday, **March 31, 2026 at 3:30 PM CST**

This Addendum is issued to extend the proposal bid opening date of the Life Safety Systems Inspections.

All other terms and conditions of the Solicitation remain unchanged.

Sincerely,

Shasta Platt

Shasta Platt

Director of Procurement & Fixed Assets

Bidders must acknowledge all addenda on the RFP response. Bidder acknowledges receipt of this addendum on the RFP response by indicating the addendum number listed above.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



JACKSONVILLE STATE UNIVERSITY

Jacksonville State University

**REQUEST FOR PROPOSALS
RFP#26-03-24-0011**

Life Safety Systems Inspections

**RFP MUST BE RECEIVED BEFORE:
Tuesday, March 24, 2026 – 3:00 p.m. CST**

RFP Delivery Address:

**Jacksonville State University
Attn: Shasta Platt
Procurement and Fixed Assets
700 Pelham Rd N
324 Angle Hall
Jacksonville, AL 36265**

**REQUEST FOR PROPOSALS
SIGNATURE CERTIFICATION PAGE**

RFP Number: Jax State RFP#26-03-24-0011
Description: Life Safety Systems Inspections
Due Date: Tuesday, March 24, 2026 **Time:** 3:00 PM CST
RFP Issue Date: Wednesday, March 4, 2026

PROPOSALS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED ABOVE. THE RFP PACKAGE AND ENVELOPE MUST BE SEALED AND PROPERLY MARKED WITH THE RFP NUMBER, DATE AND TIME OF OPENING AND RESPONDENT'S RETURN ADDRESS.

One (1) original and one (2) unbound copies of all documents must be submitted. It is the responsibility of the respondent to ensure that the RFP packet arrives in the Procurement and Fixed Assets office on time. The RFP packet should be hand delivered or sent by FedEx or UPS. No electronic copies will be accepted. Questions concerning the RFP and submission process should be submitted in writing to Shasta Platt at splatt@jsu.edu.

Company Name: _____
Name (Type or Print) _____

Title: _____
Address: _____

Telephone Number: _____
E-Mail Address: _____

Alabama law (section 41-4-116, Code of Alabama 1975) provides that every RFP submitted and contract executed shall contain a certification that the vendor, contractor, and all its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting and remitting Alabama state and local sales, use and and/or lease tax on all taxable sales and leases into Alabama. By submitting this proposal, the submitting vendor is hereby certifying that they are in full compliance with State of Alabama Act No. 2006-557 and acknowledges that the awarding authority may declare the contract void if the certification is false.

Jacksonville State University reserves the right to accept or reject all RFPs or any portion thereof. JSU assumes no liability for expenses incurred by firms in the preparation of their responses to this RFP. Once received, all proposals become the property of Jax State.

Signature of authorized agent:



Purpose

Jacksonville State University (herein known as Jax State) is soliciting proposals from qualified companies to perform Life Safety Systems Inspections. **The University will be holding a mandatory Pre-Solicitation Meeting on Friday, March 16, 2026 at 10:00 AM C.S.T. at Ayers Hall, Room 334.**

Scope of Work

All work to be performed – See Exhibit A for Locations

1. JAX STATE Required Testing Methods be per code
 - a. All Inspections conducted at JAX STATE shall be coordinated and approved by the Associate Director of EHS/PM
 - b. Fire Alarm Inspector shall be a minimum of NICET I certified for Fire Alarm Systems or Fire Alarm Inspections.
 - c. Technicians performing service work on any fire alarm system shall be a minimum of NICET II in Fire Alarm Systems and be factory certified on the system being serviced/maintained
 - d. List of buildings are provided on following pages.
 - e. Please provide pricing per system that you are bidding to inspect.
 - f. All inspections must be scheduled (Spring Break) (May-August) unless pre-approval is given.
2. Fire Alarm (Annual Functional Testing)
 - a. Comply with all Functional Testing requirements of NFPA 72 Chapter 14
 - b. Verify all device locations and labeling are accurately reflected at FACP
 - c. Verify operation of all Emergency Control Functions

HVAC Shutdown/Fire Doors/Fire Dampers/Mag Lock Release/Lighting and Sound Controls

 - d. Verify operation of all Notification Appliances
 - e. Verify operation of all Initiating Devices
 - f. Verify all signals received at Central Station (JAX STATEPD)
3. Fire Alarm Bi-Annual Sensitivity testing on Smoke and Duct Detectors starting year one.
4. Fire Alarm/Sprinkler (Semi-Annual Flow/Tamper Testing)
 - a. Comply with the Functional Testing requirement of NFPA 25 and 72
 - b. Test all mechanical Waterflow switches and Tamper valves
 - c. verify proper annunciation and operation at Fire Alarm and signals to Central Station
 - d. Verify operation of Water Bell/Gong
5. Mass Notification (Semi-Annual Testing by Building) TBD
 - a. MNS test to be conducted during the Annual FAS test and Semi-Annual Flow/Tamper testing
 - b. Verify operation of speakers and amber strobes throughout the building
 - c. Verify proper operation and intelligibility of (7) MNS messages

- d. Verify restoration of each message at Central Station
- e. Verify the operation of the Live Message operation from dispatch to the building
6. Sprinkler, Standpipes, Backflows (Annual)
 - a. Verify proper annunciation and operation at Fire Alarm and signals to Central Station
 - b. Comply with all Functional Testing requirements of NFPA 25
7. Clean Agent Suppression (Semi-Annual)
 - a. Comply with all Functional Testing requirements of NFPA 2001 and NFPA 72
 - b. Semi-Annual check of the clean agent system per NFPA 2001
 - c. Annual inspection of Suppression panel and initiating devices per NFPA 72
8. Kitchen Hoods (Semi-Annual)
 - a. Comply with all Functional Testing requirements of NFPA 17A and 96
 - b. Verify proper announcements and operation at Fire Alarm and signals to Central Station
9. Fire Extinguishers (Annual, 3-year, 5-year)
 - a. Comply with all Functional Testing requirements of NFPA 10
 - b. Document Annual, 3-year, and 5-year testing
10. Emergency Lighting
 - a. 90 Minute functional test of all Emergency Lights per building
11. Fire Pump
 - a. Monthly churn test
 - b. Annual testing requirements of NFPA 10
12. Compliance

All inspections are pre-scheduled. Proposers must be able to provide the services in accordance with this schedule.

Reporting

All inspection reports shall be in digital format and sent to the Electrical Systems Supervisor within 10 business days of the inspection. Deficiency reports shall be sent to the Electrical Systems Supervisor within 15 business days of the inspection's completion.

Cancellation

If the Contractor fails to fulfill its Contract obligations, the University may give the Contractor written notice of its failure to perform, and if the Contractor fails to correct the default within five (5) days, the University, by written notice, may terminate the Contract after an additional five (5) days.

Service for Sprinkler and Fire Pumps

This contract encompasses maintenance and repair services for sprinkler systems and fire pumps. A detailed pricing structure shall be included within both the contract and proposal documents. Service response times are determined by the urgency of the request; routine service calls shall be addressed within 48 hours of submission.

Codes and Standards

The Contractor shall perform all work related to Alabama fire alarm systems in strict compliance with the National Fire Protection Association (NFPA) 72 National Fire Alarm and Signaling Code, as incorporated by reference in the 2021 Alabama Fire Code and Alabama Code Title 34, Chapter 33A. Installation, inspection, testing, and maintenance of all fire alarm systems shall be performed

exclusively by a state-certified fire alarm contractor. Full adherence to all applicable state and local codes and regulations is mandatory.

University Rights to Award or Rejection

The University reserves the right to accept or reject any or all Proposals and is not necessarily bound to accept proposal if that proposal is contrary to the best interest of the University. In making an award, intangible factors such as Bidder's service, integrity, facilities, equipment, reputation, and past performance will be weighed along with the quality displayed in the samples submitted. The University reserves the right to waive any or all formalities.

Proposal Evaluation and Award

1. Reputation of the vendor and their services.
2. Quality of the vendor's services.
3. Extent to which the services meet the University's needs.
4. Delivery based upon the university's needs.
5. Vendor's past relationship with the University.
6. Total long-term cost to the University for retaining the vendor's services.
7. Any other relevant factors provided in response to this request.

Intent to Award

Unless all proposals are rejected, the University will issue an "Intent to Award" before a final award is made. The "Intent to Award" will continue for a period of five (5) calendar days, after which the award will be final provided there are no protests. A detailed explanation of this process may be reviewed in the Alabama Administrative Code, Chapter 355-4-6-.01. All protest communications filed via email must be sent to: purchasing@jsu.edu.

Contract Period

As mutually agreed upon, the successful Proposer shall be awarded a Contract for one (1) year, with the option to renew the Contract additional four-year (4) period. The renewals will be under the same terms and conditions if it should be deemed advisable and advantageous to do so. Renewal of this Contract shall be contingent upon annual satisfactory performance evaluations by the University.

Form of Proposal

All proposals must be sealed when received. Electronic proposals will not be considered.

Requests for Clarification

Bidders desiring further information or interpretation of proposal requirements must make requests in writing to Shasta Platt, Director of Procurement and Fixed Assets, 700 Pelham Road North, Room 324, Jacksonville, AL 36265 or by email to purchasing@jsu.edu, at least seven (7) calendar days prior to proposal opening. Answers to such requests will be given to all recorded bidders.

Terms

The awarded vendor must agree to accept a purchase order as a contract for the service or equipment purchase. JSU does not agree to pre-pay or pay a deposit on equipment orders. The vendor should invoice JSU upon equipment delivery and completion of other services. This contract may include a provision requiring the contractor to bear the cost of criminal background

checks (state and federal criminal convictions and sex offender registry status for the last seven years) for all employees, agents, or subcontractor performing work on University property.

Amendments to Proposal

The receipt of all amendments must be acknowledged by bidders. Price Negotiation after a proposal has been opened, with the exception of price negotiations with the lowest responsible bidder, no changes in proposal prices or other provisions of proposals prejudicial to the interest to the University or fair competition shall be made.

Modification or Withdrawal of Proposals

Proposals may be modified or withdrawn by written notice if received at the place designated for receipt of proposals, prior to the proposal due date and time.

Late Proposals, and Late Withdrawals

Any proposal submission or withdrawal received after the specified due date and time at the place designated for receipt of proposals will be considered late.

Responsibility and Responsiveness

Proposals will only be considered by a bidder who has submitted a proposal which confirms in all material aspects to the Request for Proposals.

Proposal Submission

One (1) original and one (1) copy of all documents must be submitted. The proposal number, opening date and time must be listed on the outer envelope. It is the responsibility of the respondent to ensure that the proposal packet arrives in the Procurement and Fixed Assets office on time. No late proposals are allowed to be accepted per Alabama State Bid Law. To ensure timely receipt, the proposal packet should be hand delivered or sent by commercial carrier to:

Jacksonville State University
Attn: Shasta Platt
Procurement and Fixed Assets
700 Pelham Rd N
324 Angle Hall
Jacksonville, AL 36265

Include in your sealed proposal envelope:

1. Proposal Form
2. Original State of Alabama Disclosure Statement
3. Memorandum of Understanding as documentation of vendor registration with the Federal E-Verify system (contact your company's Human Resources Department or visit <https://www.e-verify.gov> to register)
4. W-9 form from IRS
5. Certificate of Compliance with Ala. Code 41-16-5
6. Certificate of Compliance with Ala. Code 31-13-1
7. Certificate of Compliance with Ala. Code 41-16-160
8. Bid Bond

Bid Bond

The State of Alabama Competitive Bid Law requires a performance bond (or cashier's check) for any contract that includes services. A **\$1,000** bond or cashier's check will be required from the awarded vendor prior to a purchase order being issued. The bond funds will be returned to the vendor upon notification of the successful completion of the contract.

Insurance Requirements

Proof of General Liability and Workers Compensation Insurance must be provided with the Proposal response.

General Liability:

- \$1,000,000 Bodily injury and property damage combined occurrence
- \$3,000,000 Bodily injury and property damage combined aggregate
- \$1,000,000 Personal injury aggregate
- Comprehensive Form including Premises/Operation, Products/Completed Operations, Contractual, Independent contractors, Broad Form property damage and personal injury.
- Jacksonville State University should be listed as an additional insured.

Workers Compensation and Employers Liability:

- \$100,000 Limit each occurrence

BID GUIDELINES

- Complete the attached State of Alabama Disclosure Statement
- Memorandum of Understanding as documentation of vendor registration with the Federal E Verify system (contact your Human Resources Dept or register at <https://www.e-verify.gov/employers>)
- Three References
- Certificate of Insurance - General Liability
- Certificate of Insurance - Workers Compensation
- State of Alabama Business License (or proof of qualification to do business in the State of Alabama)
- Beason-Hammon Act Certificate of Compliance Ala. Code 31-13-1
- Certificate of Compliance Ala. Code 41-16-5 (Boycott)
- Certificate of Compliance Ala. Code 41-169-160 (Economic Boycott)
- Bid Bond
- Complete the Proposal Response Form

Exhibit A

Fire Pump Locations

Meehan Hall
Merrell Hall
Houston Cole
UREC
White Athletic Facilities
Rudy Abbott Baseball
Randy Owens Performing Arts
North Village
West Village
This will increase as new buildings are added.

Fire Alarms Locations

Anders Hall Roundhouse/Hammon Hall
Angle Hall
Ayers Hall
Ayers Hall Manufacturing Support
Brewer Hall
Brookstone
Carlise Fine Arts
Celta Chi
CEPS Complex
Child Development Center
Computer Center
Crow Hall
Curtiss Hall
Daugette Hall
Dixon Hall
Fitzpatrick Hall
Houston Cole Library
International House
Jack Hopper Hall
Kappa Sigma
Kennamer Hall
Little River Canyon Center
Logan Hall
Longleaf Studios
Martin Hall
Mason Hall East
Mason Hall West
McClellan Campus
McGee Hall
Merrill Hall
New Dining Hall
North Village Housing
Pannell Hall
Patterson Hall
Pete Matthews Coliseum

Pi Kappa Alpha
Pi Kappa Phi
President Residence
Ramona Wood
Randy Owens Educational Building
Randy Owens Performing Arts
Rowe Hall
Rudy Abbot Baseball Complex
Salls Hall
Self Hall
South Complex
South Complex Annex
Stephenson Hall
Stone Center
Theron Montgomery Building
UREC
West Village Housing
White Athletic Facilities
This will increase as new buildings are added.

PROPOSAL BID FORM

1. Vendor Information

Field	Response
Company Name	
Address	
Main Contact Name	
Title	
Phone Number	
Email Address	
Website	
Years in Business	
Number of Certified Technicians	

2. Pricing Proposal

2.1 Fire Alarm Inspection Pricing

Item	Cost
Annual Fire Alarm Inspection	\$
Additional devices beyond included quantity	\$ / device
Repairs (hourly rate)	\$
Emergency service rate	\$

2.2 Emergency Light Inspection Pricing

Item	Cost
Annual Emergency Light Inspection	\$
Replacement batteries	\$
Fixture replacement	\$

2.3 Sprinkler & Fire Pump Inspection Pricing

Item	Cost
Annual Sprinkler System Inspection	\$
Quarterly Sprinkler Inspections	\$
Annual Fire Pump Flow Test	\$
Fire Pump Churn Test	\$
Backflow Preventer Test	\$

3. Certifications & Compliance

Requirement	Vendor Response
NICET Certification (Level I-IV)	Yes / No / Details
State fire marshal licensing	Yes / No
Liability Insurance Coverage	Attach certificate
Workers' Compensation	Attach certificate
OSHA training compliance	Yes / No

4. References

Please provide at least **three (3)** references for similar inspection services:

Client Name	Contact Person	Phone	Email	Years Served

5. Additional Information

Please include any of the following (attach pages as needed):

- Value-added services
 - Staffing model / response times
 - Detailed inspection methodology
 - Sample reports
 - Warranty or guarantee details
-

6. Signature

Authorized Representative:

Name: _____

Title: _____

Signature: _____

Date: _____

PAGE HAS BEEN LEFT BLANK INTENTIONALLY

**CERTIFICATE OF COMPLIANCE WITH THE BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT
(Ala. Code § 31-13-1)**

RE: Contract/Grant/Incentive (describe by number or subject): _____
by and between _____ **(“Contracting Party”)** and
Jacksonville State University.

The undersigned hereby certifies to Jacksonville State University as follows:

The undersigned holds the position of _____ with the Contracting Party named above and is authorized to provide representations set out in this Certificate as the official and binding act of that entity and has knowledge of the provisions of Ala. Code § 31-13-1, known as The Beason-Hammon Alabama Taxpayer and Citizen Protection Act (“Act”).

The Contracting Party is a business entity or employer as those terms are defined in Ala. Code §31-13-3(2) and (5).

The Contracting Party certifies that it has not knowingly employed an unauthorized alien within the State of Alabama and hereafter it will not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

The Contracting Party certifies that it is enrolled in E-Verify and will continue to be enrolled in E-Verify for the duration of the contract/agreement.

Contracting Party Name (Printed)

E-Verify User Identification Number

By: Authorized Officer or Agent of Contracting Party (Signature)

Title of Authorized Officer or Agent of Contracting Party

Printed Name of Authorized Officer or Agent of Contracting Party

CERTIFICATE OF COMPLIANCE WITH ALA. CODE 41-16-5

RE: Contract _____ (describe by number or subject), by and between Jacksonville State University and _____ (“Contracting Party”)

The undersigned hereby certifies and agrees as follows:

1. The undersigned holds the position of _____ with the Contracting Party named above, is authorized to provide the verification as the official and binding act of that entity and has knowledge of Ala. Code § 41-16-5.
2. The Contracting Party is a corporation, partnership, limited liability company, organization or other legal entity conducting or operating any trade or business in Alabama OR is a corporation, organization, or other legal entity operating in Alabama that is exempt from taxation under Section 501(c)(3) or (4) of the Internal Revenue Code.
3. The Contracting Party represents that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade. Boycott is defined as “to blacklist, divest from, or otherwise refuse to deal with a person or business entity when the action is based on race, color, religion, gender, or national origin of the targeted person or entity or is based on the fact that the boycotted person or entity is doing business in a jurisdiction with which this state can enjoy open trade and with which the targeted person or entity is doing business.”

Verified this _____ day of _____, 20_____.

Signature of Contractor’s Authorized Representative

Printed Name and Title of Contractor’s Authorized Representative

CERTIFICATE OF COMPLIANCE WITH ALA. CODE 41-16-160

RE: Contract _____ (describe by number or subject), by and between Jacksonville State University and _____ (“Contracting Party”)

The undersigned hereby certifies and agrees as follows:

1. The undersigned holds the position of _____ with the Contracting Party named above, is authorized to provide the verification as the official and binding act of that entity and has knowledge of Ala. Code § 41-16-160.
2. The Contracting Party is a for-profit entity, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company with 10 or more full-time employees.
3. The Contracting Party, without violating controlling law or regulation, does not and will not, during the term of the contract, engage in economic boycotts. Without an ordinary business purpose, the Contracting Party does not and will not refuse to deal with, terminate business activities with, or otherwise take any commercial action that is intended to penalize or inflict economic harm on a company solely because the company, without violating controlling law or regulation, does any of the following:
 - a) Engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy, timber, mining, or agriculture.
 - b) Engages in, facilitates, or supports the manufacture, import, distribution, marketing or advertising, sale, or lawful use of firearms, ammunition, or component parts and accessories of firearms or ammunition.
 - c) Does not meet, is not expected to meet, or does not commit to meet environmental standards or disclosure criteria, in particular to eliminate, reduce, offset, or disclose greenhouse gas emissions.
 - d) Does not meet, is not expected to meet, or does not commit to meet corporate employment or board composition, compensation, or disclosure criteria.
 - e) Does not facilitate, is not expected to facilitate, or does not commit to facilitate access to abortion or sex or gender change surgery, medications, treatment, or therapies.

Verified this _____ day of _____, 20_____.

Signature of Contracting Party’s Authorized Representative

Printed Name and Title of Contracting Party’s
Authorized Representative

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	(Applies to accounts maintained outside the United States.)
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number	
or	
Employer identification number	

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



State of Alabama Disclosure Statement

Required by Article 3B of Chapter 16 of Title 41, Code of Alabama 1975

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

This form is provided with:

- Contract
 Proposal
 Request for Proposal
 Invitation to Bid
 Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

- Yes
 No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

- Yes
 No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT

1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY

