

## 2025 Monthly Payroll Calendar

Monthly Pay Period Dates					Timesheet Deadlines			Deadline to Submit Payroll Changes: ·Direct Deposit ·Tax Withholding ·Other Deductions	Holidays
Year	Pay No	Pay Period Start Date	Pay Period End Date	Pay Date	Leave Reporting Available	Employee Submission Deadline 5:00 PM	Approval Deadline 5:00 PM		
2025	1	12/1/2024	12/31/2024	1/2/2025	12/9/2024	12/11/2024	12/12/2024	12/12/2024	Winter Break: 12/25/2024 - 1/1/2025
2025	2	1/1/2025	1/31/2025	2/3/2025	1/10/2025	1/21/2025	1/22/2025	1/22/2025	MLK, Jr. Day: 1/20/2025
2025	3	2/1/2025	2/28/2025	3/3/2025	2/10/2025	2/18/2025	2/19/2025	2/19/2025	
2025	4	3/1/2025	3/31/2025	4/1/2025	3/10/2025	3/13/2025	3/14/2025	3/14/2025	Spring Break: 3/24/2025 - 3/28/2025
2025	5	4/1/2025	4/30/2025	5/1/2025	4/10/2025	4/18/2025	4/21/2025	4/21/2025	
2025	6	5/1/2025	5/31/2025	6/2/2025	5/12/2025	5/19/2025	5/20/2025	5/20/2025	Memorial Day: 5/26/2025
2025	7	6/1/2025	6/30/2025	7/1/2025	6/10/2025	6/16/2025	6/17/2025	6/17/2025	Juneteenth: 6/19/2025
2025	8	7/1/2025	7/31/2025	8/1/2025	7/10/2025	7/21/2025	7/22/2025	7/22/2025	Independence Day: 7/4/2025
2025	9	8/1/2025	8/31/2025	9/2/2025	8/11/2025	8/19/2025	8/20/2025	8/20/2025	
2025	10	9/1/2025	9/30/2025	10/1/2025	9/10/2025	9/15/2025	9/16/2025	9/16/2025	Labor Day: 9/1/2025
2025	11	10/1/2025	10/31/2025	11/3/2025	10/10/2025	10/21/2025	10/22/2025	10/22/2025	
2025	12	11/1/2025	11/30/2025	12/1/2025	11/10/2025	11/13/2025	11/14/2025	11/14/2025	Thanksgiving Break: 11/24/2025 - 11/28/2025

The Controller's Office/Payroll Office reserves the right to change any deadlines due to early processing for Fiscal Year End/Holidays/Campus Closings

Last Updated 12/3/2024