



Memorandum

To: \_\_\_\_\_

From: Dr. Renée Baptiste, Head *Renée Baptiste*  
David L. Walters Department of Music

Date: \_\_\_\_\_

Subject: Degree Recital Committee

Please serve on the recital committee for student \_\_\_\_\_  
at \_\_\_\_\_ on \_\_\_\_\_.

Indicate your grade for the recital below. Indicate a numerical grade.

A+ = 12	B+ = 9	C+ = 6	D+ = 3
A = 11	B = 8	C = 5	D = 2
A- = 10	B- = 7	C- = 4	D- = 1

Committee members should be:

1. Applied teacher
2. Student requested teacher
3. Student requested teacher

\*\*\*Committee members should be notified at least one week prior to the recital.

\_\_\_\_\_  
Signature of Faculty Member

(Note to Student: Print three copies of this form for your recital judging committee)