**Jacksonville State University**

**Rubric for evaluating RED Plan submission**

Evaluating: Evaluator:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Assessment Element:** Measures | | | | |
| **Missing**  **Score = 0** | **Underdeveloped**  **Score = 1-3** | **Adequately Developed**  **Score = 4-7** | **Well Developed**  **Score = 8-10** | **Score** |
| NONE | Not aligned to objective  Does not use direct measures  No clear plan for when, where,  how measures will be done  Measures will not inform the  Objectives  **NOTES:** | Clear alignment with objective  Use of direct measures  Planned measure exists (does  not have to be created)  Plan is evident that defines  most aspects of the when,  where, how    Measures match the objective  being measured to produce  clear and accurate  information/data  **NOTES:** | Clear alignment with objective  Effective use of a combination  of direct/indirect measures  Each measure has a clear  purpose  Assessment instruments,  measurement tools developed,  clearly described    The plan for when, where, how  measure will be given is clear  and concise    Results will provide clear  evidence of the progress  regarding the objective  **NOTES:** | Measures  Score: |
| Supporting comment(s) to justify or explain a Measures score which is less than 8. | | | | |
| Example Measures | | | | |

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| **Assessment Element:** Targets | | | | |
| **Missing**  **Score = 0** | **Underdeveloped**  **Score = 1-3** | **Adequately Developed**  **Score = 4-7** | **Well Developed**  **Score = 8-10** | **Score** |
| NONE | Not aligned with measure  No timeframe for completion  No description of results to be  achieved    **NOTES:** | Some alignment with measure  Timeframe for completion  Sufficient description of result  to be achieved    **NOTES:** | Clear alignment with measure  Clear timeframe for completion  Effective description of results  to be achieved  **NOTES:** | Targets  Score: |
| Supporting comment(s) to justify or explain a Targets score which is less than 8. | | | | |
| Example Targets | | | | |

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| **Assessment Element:** Findings | | | | |
| **Missing**  **Score = 0** | **Underdeveloped**  **Score = 1-3** | **Adequately Developed**  **Score = 4-7** | **Well Developed**  **Score = 8-10** | **Score** |
| NONE | Data no available this cycle  Findings lack relevance to the goal  and the objective  Findings indicate that measures  and targets were not appropriate  for the goal and the objective    **NOTES:** | Some findings show adequate  relevance to goals and  objectives  Multiple findings reported with  adequate detail  Some findings show how  results are used to make  improvements    **NOTES:** | One finding per target reported  All findings reported thoroughly  and clearly  All findings show how results  will be used to make  improvements    Findings discuss the patterns  and trends over time (year-to-  year if appropriate)  **NOTES:** | Findings  Score: |
| Supporting comment(s) to justify or explain a Findings score which is less than 8. | | | | |
| Example Findings | | | | |

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Evaluating: Evaluator:

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| **Assessment Element:** Action Plan(s) for Targets with status of: Not Met or Partially Met | | | | |
| **Missing**  **Score = 0** | **Underdeveloped**  **Score = 1-3** | **Adequately Developed**  **Score = 4-7** | **Well Developed**  **Score = 8-10** | **Score** |
| NONE | No action plan evident  Action plans not aligned with  goals and objectives  No timeframe for completion  No description of action plans  **NOTES:** | Some action plans developed  Some action plans aligned to  how the goal and objectives  will be accomplished  Action plans are detailed  enough to act as a monitoring  process for the strategic  priority  A process is in place to review  and evaluate progress on the  goals, objectives, and actions  **NOTES:** | Action plans describe how the  goals objectives will be  accomplished  Action plans are detailed, and  show sequential steps to be  taken to implement the  strategies selected  Action plans are detailed  enough to act as a monitoring  process for the strategic priority  Action plans describe how the  department/unit plans to  review and evaluate progress  on the goals, objectives, and  actions  **NOTES:** | Action Plans  Score: |
| Supporting comment(s) to justify or explain an Action Plans score which is less than 8. | | | | |
| Example Action Plans | | | | |

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| **Assessment Element:** Strategic Plan Outcomes Analysis | | | | |
| **Missing**  **Score = 0** | **Underdeveloped**  **Score = 1-3** | **Adequately Developed**  **Score = 4-7** | **Well Developed**  **Score = 8-10** | **Score** |
| NONE | Analysis is incomplete or is not  provided  Analysis lacks relevance to the  goal and objective  **NOTES:** | Analysis questions are poorly  answered and do not  clearly/adequately answer how  assessment findings are used to  make improvements  Analysis shows relevance to  goals and objectives  **NOTES:** | All responses to analysis  questions are well developed  and thoroughly and clearly  answered  Analysis responses show how  assessment findings are used to  make improvements  Analysis shows relevance to  goals and objectives  Analysis demonstrates an  understanding of the “big  picture” implications of this work  **NOTES:** | Strategic Plan Outcomes Analysis  Score: |
| Supporting comment(s) to justify or explain a Strategic Plan Outcomes Analysis score which is less than 8. | | | | |
| Example Strategic Plan Outcomes Analysis | | | | |