

Honors Scholars

Honors Priority Registration Checklist

Earned Three Service Hours Prior to Priority Registration

Completed Online Honors Semester Survey



Scan here for Semester Survey

Completed Priority Registration Packet

Trial Schedule - Signed/Approved by Academic Advisor

Honors Registration Worksheet

Current unofficial transcript

Completed Plan of Study

Signed Honors Contract

Submit by the Friday before Priority Registration

Must be **completed entirely** and brought to Martin Hall 107 to schedule an appointment

*Once every box is checked and approved by Honors staff, we will send you the registration code prior to priority registration!



HONORS PROGRAM
JACKSONVILLE STATE UNIVERSITY

JACKSONVILLE STATE UNIVERSITY

TRIAL SCHEDULE/REGISTRATION FORM

SEMESTER _____ **YEAR** _____

STUDENT NUMBER _____

NAME _____
LAST FIRST MIDDLE

MAILING ADDRESS _____

TELEPHONE NUMBER _____

CITY _____ **STATE** _____ **ZIP CODE** _____

CRN#	Dept	Course Number	Section	Course Title	Hours From - To								Hours Credit	Instructor	Room/Bldg
						M	T	W	R	F	S				
TOTAL													APPROVED HOURS		

ALTERNATE COURSES

CRN#	Dept	Course Number	Section	Course Title	Hours From- To								Hours Credit	Instructor	Room/Bldg
						M	T	W	T	F	S				

INSTRUCTIONS:

- 1) Prepare trial schedule with desired courses and alternates.
- 2) See advisor for approval of trial schedule (must obtain signature of advisor).
- 3) Present your signed trial registration form to the department secretary for "Alternate Pin" removal
- 4) You may register at my.jsu.edu

I AFFIRM MY UNDERSTANDING OF THE REGISTRATION AND PAYMENT PROCEDURES OF JACKSONVILLE STATE UNIVERSITY

 SIGNATURE OF ADVISOR DATE

 SIGNATURE OF STUDENT DATE

 APPROVAL FOR EDUCATION COURSE

Processed By _____ Date _____
 Do Not Write In This Space

Honors Program Registration Worksheet (Scholars)

Semester for Advisement _____

Student Information (PLEASE PRINT)

Signatures

Name _____
 Student # _____
 Major _____

Student Signature _____
 Staff Signature _____
 Date _____

Honors Classes for Next Semester (must be 3-hour courses except in special circumstances & must be in person)

Dept	Course #	CRN	Title	Credit Hrs	Instructor

Honors by Contract Classes for Next Semester (3 hour courses except in special circumstances & must be in person)

Dept	Course #	CRN	Title	Credit Hrs	Instructor

Meetings Attended this Semester

Have I attended the meetings so far? If no, have I filled out an Alternate Plan form? Yes No

Service Hours Earned

Have I earned at least 3 service hours? Yes No

Honors Graduation Requirements

30 hours of Honors credits	_____
3 hours of UH Participation credits	_____
3.25+ JSU GPA	_____
3.25+ Overall GPA	_____
Apply for graduation the semester prior to graduation	_____
Complete Honors Program Exit Survey	_____

Notes

JSU Honors Program

Name: _____ Semester begin Honors: _____

Plan of Study: Honors Scholars (30 Honors Hours)

Student ID: _____ Expected graduation date: _____

SEMESTER 1 <i>Fall</i> _____	SEMESTER 2 <i>Spring</i> _____	SEMESTER 3 <i>Fall</i> _____	SEMESTER 4 <i>Spring</i> _____	SEMESTER 5 <i>Fall</i> _____	SEMESTER 6 <i>Spring</i> _____	SEMESTER 7 <i>Fall</i> _____	SEMESTER 8 <i>Spring</i> _____
Register for two 3-hour Honors courses (<i>HBC if needed</i>):	Register for two 3-hour Honors courses. (<i>HBC if needed</i>):	Register for one 3-hour Honors course (<i>HBC if needed</i>):	Register for one 3-hour Honors course (<i>HBC if needed</i>):	Register for one 3-hour Honors course (<i>HBC if needed</i>):	Register for one 3-hour Honors course (<i>HBC if needed</i>):	Register for one 3-hour Honors course (<i>HBC if needed</i>):	Register for one 3-hour Honors course (<i>HBC if needed</i>):
1)	1)	1)	1)	1)	1)	1)	1)
2)	2)	Additional 3-hour Honors courses (<i>not required</i>):	Additional 3-hour Honors courses (<i>not required</i>):	Additional 3-hour Honors courses (<i>not required</i>):	Additional 3-hour Honors courses (<i>not required</i>):	Additional 3-hour Honors courses (<i>not required</i>):	Additional 3-hour Honors courses (<i>not required</i>):
Additional 3-hour Honors courses (<i>not required</i>):	Additional 3-hour Honors courses (<i>not required</i>):	2)	2)	2)	2)	2)	2)
3)	3)	3)	3)	3)	3)	3)	3)
Register for one 1-hour 100/200 level UH course:	Register for one 1-hour 100/200/300 level UH course:	Register for one 1-hour 100/200/300 level UH course:	Register for one 1-hour 100/200/300 level UH course (<i>if needed</i>):	Register for one 1-hour 300 level UH course (<i>if needed</i>):	Register for one 1-hour 300 level UH course (<i>if needed</i>):	Register for one 1-hour 300 level UH course (<i>if needed</i>):	<i>3 UH courses count toward total Honors Hours earned. Must complete last UH course the semester before you graduate.</i>
1)	1)	1)	1)	1)	1)	1)	
Total Honors Hours for Semester 1:	Total Honors Hours for Semester 2:	Total Honors Hours for Semester 3:	Total Honors Hours for Semester 4:	Total Honors Hours for Semester 5:	Total Honors Hours for Semester 6:	Total Honors Hours for Semester 7:	Total Honors Hours for Semester 8:
	Total Cumulative Honors Hours:	Total Cumulative Honors Hours:	Total Cumulative Honors Hours:	Total Cumulative Honors Hours:	Total Cumulative Honors Hours:	Total Cumulative Honors Hours:	Total Cumulative Honors Hours (<i>must equal at least 30</i>):

Student Signature: _____

Date: _____

JSU HONORS SCHOLARSHIP RENEWAL OF OBLIGATIONS



HONORS PROGRAM
JACKSONVILLE STATE UNIVERSITY

THIS FORM MUST BE COMPLETED BY ALL SCHOLARS OR THE SCHOLARSHIP AWARD BECOMES INVALID.

JSU Honors Scholarship – You are the recipient of a JSU Honors Scholarship. Provided that you meet renewal requirements for each semester, the scholarship will credit your student account 18 in-state traditional classroom tuition hours for the fall and spring semesters. If you enroll in anything other than traditional classes, i.e. 100% online classes, you will be billed for the 100% Online Tuition difference per hour. The scholarship only covers undergraduate studies. The book plan is awarded as part of the honors scholarship and provides textbooks and course-related items for courses up to 18 tuition hours for the fall and spring semesters only. University Housing (double occupancy and approved by the Honors Program) and residential meal plan will also be applied to your account. The scholarship is limited to your first four years at Jacksonville State University; a total of 8 semesters. The scholarship will not pay for summer classes. The renewal requirements are listed below.

1. **Renewal Requirement of Minimum Credit Hours** – You are expected to maintain at least 12 hours per semester. If you do not successfully complete at least 12 hours per semester, your scholarship will not be renewed for the next semester. If you fail to meet the minimum requirements in the semester in which you are graduating, you may be required to reimburse Jacksonville State University for that semester.
2. **Renewal Requirement for Service Hours** – You are required to complete at least 7 service hours for each fall and spring semesters. However, you are permitted to earn, with approval of the Program Dean, extra service hours in one semester that will carry over to the following semester. Three of the 7 service hours must be completed prior to academic advisement/midterm check-in with the Honors Program Dean. Three of the 7 service hours may be outside hours, whether JSU affiliated or not, but it must be approved by the Honors Program. Failure to fulfill the service requirement will result in the non-renewal of your scholarship for the next semester.

Graduating seniors who are enrolled in a program that requires an internship, practicum, clinicals, or another high-impact learning requirement during their final semester are required to earn 4 of their 7 service hours for their final semester during the semester before they graduate. These students are required to meet with the Honors staff TWO SEMESTERS prior to graduation in order to develop a plan for them to earn and roll 4 of their service hours toward their final semester.

3. **Renewal Requirement for GPA** – At the completion of each semester, you must have an institutional GPA of at least 3.25 to have your scholarship renewed for the following academic semester. If you drop below the 3.25 GPA, you will be placed on scholarship probation for the following semester. If you do not meet the 3.25 cumulative GPA requirement following completion of the probationary semester, your scholarship will not be renewed.
4. **Renewal Requirement for Honors Program Meeting Attendance** – You must attend 4 meetings per semester. For the fall semesters, this includes August, September, October, and November. For the spring semesters, this includes January, February, March, and April.

JSU HONORS SCHOLARSHIP RENEWAL OF OBLIGATIONS



HONORS PROGRAM
JACKSONVILLE STATE UNIVERSITY

5. **Renewal Requirement for Checking JSU Student Email** – You must check your JSU email at least once a day during the fall and spring semesters. Failure to comply with this requirement may result in the non-renewal of your scholarship.
6. **Renewal Requirement for Advisement** – You must meet with the Honors Program Dean for schedule approval following advisement with your academic advisor. Any changes made to an approved schedule must be approved by the academic advisor and Honors Program Dean. Failure to comply with this requirement may result in the non-renewal of your scholarship.
7. **Renewal Requirement for Housing** – You must reside on campus. Failure to comply with this requirement may result in the non-renewal of your scholarship.
8. **Renewal Requirements for Student Conduct** – JSU expects all Honors Scholarship recipients to abide by applicable law and the JSU Student Code of Conduct. Failure to comply with these conduct requirements and/or any arrests may result in the non-renewal of the scholarship for the upcoming semester.

Payback Obligation for Seniors that do not fulfill final semester requirements. Seniors are not exempt from any guidelines and obligations of the JSU Honors Scholarship. Absent express written approval in writing from the Program Dean, seniors are required to fulfill all requirements, including the service requirement, for the semester in which they graduate. Seniors that do not fulfill the service requirement for their final semester: a) are required to reimburse the University for any scholarship amounts they have received; and b) will not be permitted to graduate with Honors Scholar distinction.

The foregoing requirements are strictly applied. Medical or hardship circumstances will be considered on a case-by-case basis.

By signing below, I affirm that I understand the guidelines and obligations of the JSU Honors Scholarship. I further understand that if my admission status changes, the scholarship will be withdrawn. Likewise, I understand the requirements to maintain eligibility for the JSU Honors Scholarship and agree to abide by the same.

Signature

Student ID

Date

Print name