

JACKSONVILLE STATE UNIVERSITY
FACULTY SENATE
March 11, 2024
3:15 pm

J Godbey, T. Ridlen, J. Ridlen, M. Sciuchetti, P. McGrail, C. Murtagh, B. Norvell, A. Newton, R. Ahmed, K. Walker, E. Hardy, B. Hankins, L. Ingwerson, C. Clark, C Kirk, K. Johnson, C. Huang, M. Trifas, J. Dodd, D. Okimoto, C. Hosmer, L. Barrow, S. Mikel, C. Inman, H. Dempsey, A. Alhammouri, J. Long (for K. Wickersham) J. Ross, J. Watkins, J. Johnson, A. Crawley, R. Overton

Guests: David Dempsey (MCIS alternate), E. Ray (SGA Cabinet), T. Thatch (SGA President), E. Stardy (CTEPS)

Key: **Green – present**, **Red – absent**

- I. Welcome – President Overton
- II. Approval of Minutes

L. Ingwerson made a motion to accept the February minutes as read. K. Walker seconded, and it was approved. All in favor, none opposed.
- III. SGA President Tierra Thatch and Ethan Ray: **Navigate attendance discussion to ask our opinion about keeping it updated for student attendance primarily. Other ideas and thoughts ensued.**
- IV. Standing Committee Updates
 - a. Advocacy – **working on two areas – Parental Leave and T&P. 1) Met with Arlitha Harmon and Allison Casey; need to meet again to formulate a policy that is amenable to the majority; and 2) Tenure and Promotion Guidelines – draft proposal is to go back to 3 categories to include Research, Teaching and Service that would include Collegiality as a part of each of those.**
 - b. Policies - **none**
 - c. Elections – **need faculty alternates**
 - d. Faculty Honors - **none**
 - e. Admissions & Academic Progress **none**
 - f. Handbook - [Faculty Handbook - Academic Affairs \(jsu.edu\)](#); Emeriti changes are making the department head and deans' council rounds
- V. Dr. Overton and Dr. Dempsey met with President Killingsworth last Tuesday and we discussed many topics such as the role of faculty and Faculty Senate in shared governance and where we see communication issues that need to be addressed.
 - a. We also asked that a Faculty Senate representative attend the college check-ins with the President and Provost so we can hear issues that the faculty bring up to help shape our agenda for the coming year.
 - b. We also discussed the plan to have joint meetings next year between the President, Provost, Faculty Senate President, and Faculty Senate Vice President to increase transparency and make sure we are all on the same page.
 - c. The President also agreed to increase the compensation for the Faculty Senate President, in conjunction with a Senate workload plan for each term. This will help keep the President accountable to the President/Provost/Senate in terms of expectations for their service.
 - d. The President also agreed to create an Admissions Standards Committee. We are still working on the membership for this, so it probably will not be finalized until April. However, he did commit to its creation, which is what Senate had requested before our March meeting.

- VI. Policy Updates
- a. 1:02:24 Employee Mandatory Self-Reporting of Criminal Offenses – we had offered a few minor suggestions in October on this policy which were changed by the policy owners; Executive Committee voted to approve the policy because it only had minor corrections
 - b. 1:01:01 Policy on Policies – being updated because the Provost wants to revise the UEC make-up and change how the discussion process works
- VII. Faculty Senate Bylaws Ad-hoc Committee
- a. Major rewrite has been sent out. Please read and thoroughly review. Send feedback BEFORE April 1 Executive Committee because we will NOT have time in the April 8 meeting to go line-by-line through this. We will just need to address any proposed amendments and/or concerns that have been raised prior to the meeting and then vote. Here is the short version of it:
 - i. We renamed some of the committees and separated out their charges (Faculty Advocacy = faculty handbook/policies, Student Retention = student-related policies, Policies & Campus Planning = policies & procedures manual)
 - ii. Expectations for President (monthly meetings with JSU President/Provost/Senate VP, call Senate meetings in summer in emergencies, close Senate meetings to all but voting members, represent collective faculty, meet with Chief External Affairs Officer, 12-month role, \$7500 stipend for summer and 2 course release in fall and 1 spring with a workload plan)
 - iii. Expectations for Vice President (similar to president role, \$500 stipend summer, 1 course release fall and spring)
 - iv. Past president, secretary, historian roles
 - v. Criteria for election to Senate; departmentally removed Senators cannot serve again
 - vi. Open meetings, ex-officio members
 - vii. Policy voting by executive committee
- VIII. Proposed schedule for next year. **Discussed at length. Asked Provost Shelton to issue service letters at end of year for members of Faculty Senate. On-boarding possible through Canvas Module.**
- a. In order to make shared governance work, we need to meet more often so we can have input into issues in a timely manner; also, meetings need to be shorter, which they can be if they are more frequent and we don't have a whole month's worth of business to take care of; Executive Committee also needs to have regular meetings with the Provost to be able to work with her on Senate issues outside of Senate meetings so we become a faculty leadership team, not just a few faculty leaders
 - b. Thus, I am hoping to schedule full Senate meetings for next year to be twice monthly (usually second and fourth Mondays). I plan to contact incoming senators, deans, and department heads so they are aware of this (including August meeting). We will also be switching location of meetings to Merrill B01 (the room in the basement with the horseshoe shape) to better facilitate discussion. I plan to send calendar invitations soon.
 - c. Executive Committee would meet on the opposite weeks (first Monday if we have business that needs to be addressed and third Monday with the Provost).
- IX. Faculty Salary Review Committee – We had about 50 people attend the first meeting Friday 3/8. The presentation was about 30 minutes and then we spent another 30 minutes on questions. Overall, there was broad support for the plan. We are hoping for an even bigger crowd for the next presentation this Thursday 3/14 in Merrill B10 so we can garner support and feedback for this and move it forward to the President and Cabinet. **Encourage faculty to come to.**
- X. Faculty Survey – Please encourage faculty to fill this out ASAP if they haven't already; I was requested to have the data summarized for the Provost before the college check-ins. **Please fill out if have not**

XI. College Check-ins – Please encourage all of your faculty to attend these. It’s your opportunity to talk to the President and Provost face-to-face and connect with them. They honestly want to hear from you about your concerns and ideas for improvement!

XII. Faculty Senate Committee preferences – Need before April 1 if you are staying on Senate next year or Executive Committee will have to assign you to one. **If staying on Senate, please do**

a. <https://forms.office.com/r/u09MpXzhJ3>



XIII. New Senator Orientation will be in early fall.

a. SACSCOC onsite visit is happening now! Wear your **nametags**, please. If you are asked a question by a visitor, answer honestly (but only answer the question asked). **JaxMix is the QEP!** We should know by Thursday morning how the campus visit went. The President should send out a campus-wide announcement about that.

XIV. April 8 Meeting

- a. If you are rotating off, please bring your replacement Senator with you, if at all possible. This is their chance to meet everyone and get to know everyone.
- b. Elections at the next meeting, including committee chairs
- c. **Gathering at the JSU President’s house at 4:30 April 8** (immediately after our last Senate meeting). Need a count of who is going to attend by March 24, 2024



<https://forms.office.com/r/zPU8btuj7m>

XV. Update from Student Success

- a. Please encourage students to attend spring career fairs and other career related events. It's hiring season, and we want employers to hire JSU students. And it doesn't matter if students are in their first year or last year. It's good practice for younger students and obviously a potential job for pending graduates.
- b. One Stop Shop on Tuesday March 12th from 11:30 to 1:30, TMB Auditorium. The first 100 students who attend will receive a Chic Fil A sandwich coupon. This event also appears on the JSU Events Calendar. The One Stop Shop is an opportunity for students to speak with representatives from departments around campus and receive assistance if needed. For example, a student can set up a tutoring appointment, speak with financial aid about FAFSA, make sure their student account is in order, etc...

XVI. Faculty Concerns?

XVII. Announcements?

XVIII. Motion to adjourn –**K. Johson first, J. Ridlen seconded**

Faculty Senate 2024-2025 Schedule

Meetings: 3:15-4:30 pm, Merrill B01

August 19: Full Senate

September 9: Full Senate

September 23: Full Senate

October 7: Full Senate

October 21: Full Senate

November 1: Full Senate

November 18: Full Senate

December 9: Full Senate

January 6: Full Senate (if not BOT)

January 13: Full Senate (if not BOT)

January 27: Full Senate

February 10: Full Senate

February 24: Full Senate

March 10: Full Senate

March 31: Full Senate

April 14: Full Senate (if not BOT)

April 28: Full Senate

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