



JACKSONVILLE STATE UNIVERSITY

**NEW FACULTY
ORIENTATION**

AUGUST 8, 2023

Faculty Commons
JSU's Center for Excellence in Teaching



ABOUT NEW FACULTY ORIENTATION (NFO)

Welcome, new faculty, to the 2023 New Faculty Orientation (NFO) event, hosted by Faculty Commons, JSU's Center for Excellence in Teaching and Learning. New Faculty Orientation is an on-campus event that provides all full-time faculty with the opportunity to meet important JSU figures including the President, Dr. Don C. Killingsworth Jr., the Provost and Senior Vice President for Academic Affairs, Dr. Christie Shelton, and the Vice Provost, Dr. Staci Stone, as well as other members of the JSU community.

New faculty will learn about faculty and student support services, receive encouragement from a seasoned faculty panel, have an opportunity to take headshots, and leave with a wealth of knowledge (and swag)!

The all-day event will include information about the New Faculty Cohort (NFC) program, a fall-spring series of meetings designed to support faculty in their new teaching role at Jacksonville State University during the current academic year, as well as other professional development opportunities.

Goals of New Faculty Orientation:

- Welcome new faculty to Jacksonville State University in an effort to build community and engagement
- Introduce faculty to important university figures including the President, Provost and Senior Vice President of Academic Affairs, Dean of Students, and Faculty Senate President
- Orient new faculty with key university divisions and offices
- Inform new faculty about faculty support services during university-centric informational sessions and via informational handouts
- Preview faculty development opportunities offered to faculty via PD Preview handout
- Answer questions faculty may have as they start their journey at Jacksonville State University



Friday August 8th, 2023
8:00 am – 4:00 pm
Merrill Hall, 1st Floor (Rooms TBA)

EVENT SCHEDULE :

8:00-8:55 (ROOM 109): MORNING REFRESHMENTS

9:00-9:45 (ROOM 110): WELCOME AND INTRODUCTION

Faculty Commons Director, Mica Mecham
President, Dr. Don C. Killingsworth, Jr.
Provost and Senior Vice President for Academic Affairs, Dr. Christie Shelton
Vice Provost for Academic Affairs, Dr. Staci Stone
Vice Provost for Student Success, Dr. Tim King
Faculty Senate President, Dr. Reggie Overton

9:45-10:15 (ROOM 110): UNDERSTANDING OUR STUDENTS

Dean of Students, Joshua Robinson
SGA President, Tierra Thatch

10:15-10:30: BREAK

10:30-11:30 (ROOM 110): Q&A FACULTY PANEL

Dr. Falynn Turley
Dr. Allen Gilbert
Dr. Rodney Bailey
Jocelyn Moore
Ashley Turner

11:30-12:00 (COURTYARD AND ROOM 115): JSU GROUP PHOTO & FACULTY HEADSHOTS

University Photographer, Austin Tillison
Cocky

12:00-1:00 (ROOM 109): LUNCH WITH DEANS

1:00-2:00 (ROOM 110): TEACHING ESSENTIALS

Director of Faculty Commons, Mica Mecham
Vice Provost, Dr. Staci Stone

2:00-2:30 (ROOM 110): INFORMATIVE SESSION WITH FINANCIAL AID AND REGISTRAR

Registrar, Emily White
Director of Financial Aid, Charlotte Cole

2:30-2:45 (ROOM 109): POPCORN BREAK

3:00-4:00 (ROOM 100): AFTERNOON INFORMATION SESSIONS

Canvas
GEM
MyJaxState
JCard
Parking Decals



WELCOME & INTRODUCTIONS

9:00 AM: Call to Order led by Mica Mecham, Director of Faculty Commons, followed by welcoming remarks from President, Dr. Don C. Killingsworth, Jr., Provost and Senior Vice President of Academic Affairs, Dr. Christie Shelton, Vice Provost of Academic Affairs, Dr. Staci Stone, Vice Provost of Student Success, Dr. Tim King, and Faculty Senate President, Dr. Reggie Overton.



President,
Dr. Don C. Killingsworth Jr.

Dr. Don C. Killingsworth, Jr., has dedicated most of his professional career to Jacksonville State University. In addition to earning his bachelor's and master's degrees from JSU, where he also served as SGA President, he has held positions as Coordinator of Academic Advisement and Chief External Affairs Officer before eventually taking on the role as the 13th President of Jacksonville State University.

JSU alumna Dr. Christie Shelton has served the university in various capacities including Lab Coordinator, BSN Program Director, Co-Principal Investigator, Associate Dean and Dean of the School of Health Professions and Wellness (formerly College of Nursing) before taking on the role of Provost and Senior Vice President. She has a passion for serving others and is the number one cheerleader for JSU faculty.



Provost and Senior Vice President,
Dr. Christie Shelton

WELCOME & INTRODUCTIONS



Vice Provost for Academic Affairs,
Dr. Staci Stone

Dr. Staci Stone came to JSU in 2018 as Dean of the School of Arts and Humanities (now College of Arts, Humanities, and Sciences) after 18 years of teaching and administrative experience at Murray State University. In 2023, Dr. Stone was named Vice Provost of Academic Affairs overseeing numerous offices including Online@JSU, Faculty Commons, Dual Enrollment, Sponsored Programs, Institutional Research and Effectiveness, and the International House.

Dr. Timothy King has been at JSU for 16 years, serving the university in various capacities. In 2020, Dr. King was named the Vice Provost for Student Success and has played an integral role in establishing and growing the Student Success Center, which includes academic support, academic advising, testing services, disability support services, first and second-year support, and student athlete support.



Vice Provost for Student Success,
Dr. Timothy King

WELCOME & INTRODUCTIONS

Dr. Overton started his tenure at JSU in 2014. During his career, he has served as a Collegiate Athletic Director and as a Collegiate Dean. Dr. Overton has published over 60 articles, authored over a dozen sport manuals, delivered over 40 presentations, and lectured in six continents. He has initiated and collaborated on International Memorandum of Understandings and developed Sport Management programs at five different institutions. Recently, his Graduate Sport Management program at JSU was ranked the best public institution in the United States.



Faculty Senate President
Dr. Reggie Overton



Mica Mecham currently serves as the Director of the Rebecca O. Turner Faculty Commons, Jacksonville State University's Center for Excellence in Teaching and Learning. Prior to accepting the position with Faculty Commons, Ms. Mecham taught for 16 years in the Department of English. In 2022, she was promoted to Distinguished Instructor. As the Director of Faculty Commons, Ms. Mecham organizes professional development opportunities for faculty and organizes events including New Faculty Orientation, the Faculty Research Symposium, and Faculty Awards. Ms. Mecham recently earned her M.S. in Instructional Technology, graduating in August 2023.

UNDERSTANDING OUR STUDENTS

9:45-10:15 AM: Faculty will learn about the richness and uniqueness of JSU student life from Dean of Students, Mr. Joshua Robinson, and SGA President, Tierra Thatch.

Mr. Josh Robinson began his career at JSU on a music scholarship and academic scholarship. He was active in campus life, taking part in numerous activities including playing for the JSU Southerners, becoming a member of a Greek organization, and participating in numerous clubs and activities, including serving as Gamecock Orientation Leader. Mr. Robinson, who is nearing the completion of his PhD., was hired as the Assistant Dean of Students before being named the Dean of Student.



Dean of Students
Joshua Robinson



SGA President
Tierra Thatch

Tierra Thatch of Athens, Ala., has been elected by her peers to serve as president of the Student Government Association at Jacksonville State University for 2023-2024. This will be the third elected SGA position for the junior nursing major, who has spent the past two years as vice president of student activities. She has also served as vice president of the JSU NAACP, director of marketing and communications for the Black Student Union and is a member of Alpha Kappa Alpha sorority.



FACULTY Q&A PANEL

10:30-11:30 AM: Faculty will hear from a diverse group of JSU faculty, each sharing their JSU experiences and answering questions about faculty life.



Rodney Bailey
Distinguished Instructor
English



Dr. Allen Gilbert
Assistant Professor
Sport Management



Dr. Falynn Turley
Associate Professor
Finance, Economics,
& Accounting



Dr. Jocelyn Moore
Associate Professor
Biology



Dr. Ashley Turner
Assistant Professor
Biology

HEADSHOTS AND PHOTO WITH COCKY

11:30 AM-12:00 Noon: Faculty, smile and get ready to meet Cocky and take a group photo. After that, visit JSU Photographic Services and have your official headshot taken.



Austin Tillison,
JSU Photographic Services



LUNCHEON WITH THE DEANS

12:00 Noon-1:00 PM: Enjoy lunch catered by Sodexo and meet your JSU deans and colleagues.



2022 NFO



2022 NFO



2022 NFO



Cocky Enjoying Lunch



TEACHING ESSENTIALS

1:00-2:00 PM: After lunch, faculty will learn a few essential teaching tips from the Director of Faculty Commons, Mica Mecham, and the Vice Provost of Academic Affairs, Dr. Staci Stone, including syllabus prep tips, information about Online@JSU, and opportunities for professional development.



UPCOMING EVENTS IN FACULTY COMMONS

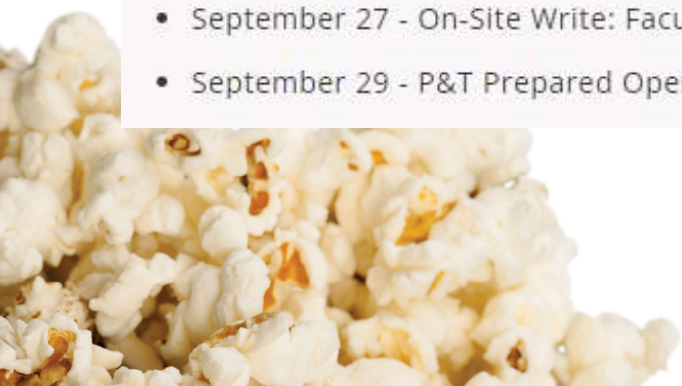
Upcoming Events

Faculty Prep Week:

- Monday, August 7 - *Generative AI in the Classroom, What to Know as the Semester Begins*
- Tuesday, August 8 - *Canvas Studio Quick Start*
- Wednesday, August 9 - *Are You Ready for Fall: Pre-Semester Canvas Procedures*
- Thursday, August 10 - *Syllabus Overview and First Day Reminders*
- Friday, August 11 - *On Campus Syllabus and Class Prep Day with Assistance from Faculty Commons and Online@JSU.*

Faculty Development for August & September:

- August 29 - On-Site Write: Faculty Writing Group
- August 30 - Faculty Fellows Kickoff Meeting
- September 6 - On-Site Write: Faculty Writing Group
- September 7 - Dr. Katheryn Catlin presents *The Ungrading Movement*
- September 12 - On-Site Write: Faculty Writing Group
- September 14 - Faculty Fellows: President's Track Faculty Panel - OER
- September 15 - P&T Prepared Open Workday
- September 18 - On-Site Write: Faculty Writing Group
- September 19 - Mica Mecham presents *Embracing AI: Using Generative AI in the Classroom*
- September 22 - P&T Prepared Open Workday
- September 26 - Grant Opportunities and Faculty Research Grants with OSP
- September 27 - On-Site Write: Faculty Writing Group
- September 29 - P&T Prepared Open Workday



INFORMATIVE SESSION: FINANCIAL AID AND REGISTRAR

2:00-2:30 PM: Learn about attendance verification, FERPA, and grade submissions with representatives from the Financial Aid Office and the Registrar's Office.

Faculty

How do I complete attendance verification?	+
How do I report grades?	+
How does withdrawing impact a student's aid?	+



- [Final Exam Schedules](#)
- [Frequently Asked Questions on Reinstatement and Late Registration](#)
- [Grading Deadline Information](#)
- [FERPA Information](#)
- [Schedule Planner](#)
- [Course Substitution Request](#)
- [Financial Aid Requirement for Grade Entry](#)
- [Courseleaf Curriculum Users' Guide](#)
- [Course Cancellation Request](#)



Videos



Faculty Grade Entry



Financial Aid Requirement for Grade Entry

POPCORN BREAK

2:30-2:45 PM: Pop in to room 109 to enjoy a popcorn break.



AFTERNOON INFORMATION SESSION

3:00-4:00 PM: Anyone needing help logging into Canvas, MYJAXSTATE, or GEM Outlook account can pop into room 100 to see representatives from IT and Online@JSU. We will also have JCards available for those who pre-printed them and will help everyone else with uploading and ordering. You may also register for parking decals at this time. You will need license, insurance information, and vehicle and tag information.



ONLINE@JSU



Information Technology



Parking Services



Auxiliary Services

NEW FACULTY COHORT DATES

New Faculty Cohort (NFC)

The New Faculty Cohort series is designed to provide meaningful resources and networking opportunities to new faculty members. Cohort meetings provide new faculty with a place to discuss topics relevant to first-year employment experiences in a collaborative, inclusive setting.

This series supports the commitments of JSU's Strategic Plan including the following strategic goal(s) and objectives:

1. **Engage (Commitment 2):** Create symbiotic partnerships that impact the university learning environment, providing additional opportunities for the exchange of ideas, experiential learning, and community engagement, while allowing university members to give back to the community.
2. **Discover (Commitment 3):** In an age of rapid educational change and innovation, we will continue to advance our capacity for creating diverse, meaningful, and accessible learning opportunities that prepare all learners (faculty included).

Goals

- To facilitate a smooth transition into the role of faculty for all new faculty members
- To create a welcoming and inclusive environment that fosters a sense of belonging for all new faculty
- To promote institutional awareness and comprehensive understanding of the institutions mission, values and strategic goals
- To provide new faculty members with opportunities to enhance their teaching effectiveness through customized training opportunities
- To introduce new faculty with various support services available on campus



<p>Date: Tuesday, August 8th, 2023</p> <p>Time: 8:00-4:00</p> <p>Location: Merrill Hall (Rooms TBA)</p>	<p>Session: New faculty Orientation</p> <p>Description: Kickoff the fall semester with your new colleagues at JSU's fall 2023 New Faculty Orientation session. Open to all new full-time and visiting faculty.</p>
<p>Date: Friday, August 10th, 2023</p> <p>Time: 9:00-2:00</p> <p>Location: 208 Self Hall</p>	<p>Topic: On Campus Syllabus and Class Prep Day with Assistance from Faculty Commons and Online@JSU</p> <p>Description: We know it can be overwhelming to prepare for new classes. That is why Faculty Commons and Online@JSU want to help you with your fall syllabi and Canvas courses. Just grab your computer and materials and head to 208 Self Hall.</p>
<p>Date: Monday, August 14th, 2023</p> <p>Time: 3:30-5:30</p> <p>Location: Merrill Hall, Courtyard</p>	<p>Topic: Faculty Mixer at Merrill Hall Courtyard</p> <p>Description: Make plans to pop by Merrill Hall to meet some of your newest colleagues after Faculty and Staff Convocation. It is a great way to start the semester.</p>
<p>Date: Wednesday, September 20th, 2023</p> <p>Time: 11:15-12:30</p> <p>Location: Lunch at the Caf (Jack Hopper)</p>	<p>Topic: NFC Lunch Bunch</p> <p>Description: Grab your JCard and head to Jack Hopper between 11:15 and 12:30 to enjoy lunch with your New Faculty Cohort colleagues. We will meet on Wednesday and Thursday to accommodate teaching schedules.</p>
<p>Date: Thursday, September 21st, 2023</p> <p>Time: 11:15-12:30</p> <p>Location: Lunch at the Caf (Jack Hopper)</p>	<p>Topic: NFC Lunch Bunch</p> <p>Description: Grab your JCard and head to Jack Hopper between 11:15 and 12:30 to enjoy lunch with your New Faculty Cohort colleagues. We will meet on Wednesday and Thursday to accommodate teaching schedules.</p>
<p>Date: Tuesday, September 26th, 2023</p> <p>Time: 12:00-1:30</p> <p>Location: 208 Self Hall</p>	<p>Topic: Grant Opportunities and Faculty Research Grants with OSP</p> <p>Description: Join the Office of Sponsored Programs as they discuss grant support available to faculty.</p>
<p>Date: Thursday, November 30th, 2023</p> <p>Time: 12:00-2:00</p> <p>Location: 208 Self Hall</p>	<p>Topic: Christmas Cookie Swap</p> <p>Description: Join Faculty Commons for a sweet Christmas celebration. Bake and share cookies with us at our annual Christmas Cookie Swap.</p>

FACULTY PREP WEEK

<p>Date: Monday, August 7th, 2023</p> <p>Time: 12:00 -1:00</p> <p>Location: Teams</p>	<p>Topic: Generative AI in the Classroom. What to Know as the Semester Begins</p> <p>Description: Are you worried about generative AI being used in your classes (hello, ChatGPT)? If so, join Mica Mecham to discuss everything you need to know about AI and AI detection this fall.</p>
<p>Date: Wednesday, August 8th, 2023</p> <p>Time: 10:00-10:45</p> <p>Location: Teams</p>	<p>Topic: Are You Ready for Fall: Pre-Semester Canvas Procedures</p> <p>Description: In this workshop, Shelena Cofield, Online@JSU's Learning Systems Application Administrator, will discuss how Online@JSU supports faculty. She will make sure that your Canvas courses are ready to go for fall semester by providing basic information on new term procedures and Canvas support information.</p>
<p>Date: Tuesday, August 9th, 2023</p> <p>Time: 11:00-11:45</p> <p>Location: Teams</p>	<p>Topic: Canvas Studio Quick Start</p> <p>Description: Kaltura is out, and Canvas Studio is in! If you missed the summer sessions with Online@JSU, then this is your chance to catch-up. Join Dr. Chris Inman to learn what you need to know to get started with Canvas Studio.</p>
<p>Date: Thursday, August 10th, 2023</p> <p>Time: 10:00-11:00</p> <p>Location: Teams</p>	<p>Topic: Syllabus Overview and First Day Reminders</p> <p>Description: Your syllabus is one of the most important documents that you give to your students each semester. Join Mica Mecham to make sure that your syllabus is current and accurate. We will also discuss important first day/week tips for the fall.</p>
<p>Date: Friday, August 11th, 2023</p> <p>Time: 9:00-2:00</p> <p>Location: 208 Self Hall</p>	<p>Topic: In Person Syllabus and Class Prep Day with Assistance from Faculty Commons and Online@JSU</p> <p>Description: Grab your laptop and course materials, and head to 208 Self Hall to work on your Canvas courses and/or syllabi. Faculty Commons and Online@JSU will be there to answer questions and provide feedback if needed.</p>



*Thank
you!*