



**College of Education & Professional Studies
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is entered into as of the date signed below and is by and between Jacksonville State University College of Education & Professional Studies (hereinafter referred to as CEPS) and participating Local Education Agencies (hereinafter referred to as LEAs) to establish a collaborative partnership that supports educator preparation, professional development, and accreditation efforts in alignment with state and national standards.

I. Purpose

This MOU establishes a mutually beneficial partnership between CEPS and LEAs to support high-quality educator preparation and professional development while fostering innovation in teacher education. Collaboration under this MOU may include:

- Field experiences, practicum, and internship placements for teacher candidates.
- Professional development opportunities for in-service teachers.
- Collaborative research, grant-funded projects, and program improvement initiatives.
- Accreditation and continuous improvement efforts requiring collaboration and data sharing.

This partnership aligns with state and national educator preparation standards, including but not limited to those established by the Alabama State Department of Education (ALSDE) and any applicable accrediting bodies governing educator preparation.

II. Roles and Responsibilities

College of Education & Professional Studies (CEPS)

CEPS agrees to:

- Coordinate and provide teacher education programs, field placements, and alternative certification options.
- Assign faculty and university supervisors to oversee teacher candidates and ensure quality field experiences.
- Provide support and guidance to participating LEAs regarding teacher preparation programs, professional development, and research initiatives.
- Maintain compliance with state and accreditation requirements and collaborate on data collection to support continuous program improvement.

Participating Local Education Agencies (LEAs)

LEAs agree to:

- Host teacher candidates, interns, and apprentices in their schools, providing them with meaningful learning experiences.
- Assign qualified cooperating teachers or mentors to support teacher candidates.
- Collaborate with CEPS in developing and sustaining innovative teacher preparation initiatives to meet the evolving needs of schools and districts.
- LEAs may choose to share program evaluation data, as appropriate, to assist in accreditation and continuous program improvement efforts.



III. Compliance with Laws and Regulations

Both parties agree to comply with all applicable federal, state, and local laws and regulations related to education, student privacy, disability accommodations, and non-discrimination policies.

IV. Duration & Termination

This agreement will remain in effect indefinitely unless terminated by either party with at least 30 days' written notice. Termination of this agreement shall not impact teacher candidates already placed in field experiences for the current academic term; such placements will continue through the end of the term unless both parties mutually agree otherwise.

V. Amendments

This MOU may be amended at any time with the mutual written consent of both CEPS and participating LEAs. Any modifications will be documented as formal addendums to this agreement.

VI. General Provisions

- This MOU does not create any financial commitments between the parties.
- Each party shall bear its own costs associated with the implementation of this MOU.
- Nothing in this MOU shall be construed as creating an agency, partnership, or joint venture between CEPS and the LEA.
- The parties designate the following individuals to serve as primary points of contact for matters related to this MOU. Each party will notify the other in a timely manner of any change in the point of contact.

CEPS Contact Person

Name: _____
Title: _____
Email address: _____

LEAs Contact Person:

Name: _____
Title: _____
Email address: _____



VI. Signatures

By signing below, the authorized representatives of CEPS and the participating LEA agree to the terms of this Memorandum of Understanding.

Jacksonville State University College of Education & Professional Studies

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Participating LEA

School District/School Name:

Type (Public/Private):

Level (Elementary/Middle/High):

Signature: _____

Title: _____

Date: _____