

Jacksonville State University

Program and Initiative Notification and Approval Matrix

Program or Initiative Type	Extended Dean's Council	Academic Affairs Programs and Initiatives	President's Cabinet	Board of Trustees	ACHE	SACSCOC
Establishing a New Instructional Program (<i>Certificate, Baccalaureate, Master's, EdS, Doctorate</i>)						
New program utilizing courses currently offered <i>ACHE Administrative Code Rule 300-2-1-.04 (Program)</i> <i>ACHE Administrative Code Rule 300-2-1-.06 (Certificate)</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	N/A
New program utilizing 25%-49% new content (courses not currently offered) <i>ACHE Administrative Code Rule 300-2-1-.04 (Program)</i> <i>ACHE Administrative Code Rule 300-2-1-.06 (Certificate)</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	Notification
New program utilizing 50% or more new content (courses not currently offered) <i>ACHE Administrative Code Rule 300-2-1-.04 (Program)</i> <i>ACHE Administrative Code Rule 300-2-1-.06 (Certificate)</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	Approval
New program causing a significant departure from current program offerings (i.e. level change) <i>ACHE Administrative Code Rule 300-2-1-.11</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	TBD
New program requiring students to possess prior learning as a condition of admission <i>ACHE Administrative Code Rule 300-2-1-.04 (Program)</i> <i>ACHE Administrative Code Rule 300-2-1-.06 (Certificate)</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	Notification

Jacksonville State University

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Alteration of an Existing Instructional Program (<i>Certificate, Baccalaureate, Master's, EdS, Doctorate</i>)						
Addition of an option (concentration, track, option or specialization) <i>ACHE Administrative Code Rule 300-2-1-.06</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	TBD
Changing the length of a program by 25% or more <i>ACHE Administrative Code Rule 300-2-1-.06</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	Approval
Changing the length of a program by less than 25% <i>SACSCOC Substantive Change Policy (June 2025)</i>	N/A	N/A	Approval	Approval	N/A	Approval
Changing the length of a program by 25% or more AND expected time to completion changes by more than one term <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	Approval
Option change that affects more than 25% of the program's curriculum <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	TBD
Dual Majors (current programs) <i>SACSCOC Substantive Change Policy (June 2025)</i> <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	N/A	Notification
Accelerated Bachelor's and Master's programs (current programs)	Discussion Item	Discussion Item	Approval	Approval	N/A	N/A
Change to an existing option <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	TBD	TBD

Jacksonville State University

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Changing the CIP Code of an option from the existing degree <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Notification or Approval	TBD
Changing award nomenclature at same IPEDS level <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A
CIP code, award nomenclature or IPEDS level of doctoral program <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	N/A
Closing a program or certificate <i>ACHE Administrative Code Rule 300-2-1-.07</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	Approval of Teach Out Plan
Changing the IPEDS level of a certificate <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A
Elimination of established method of delivery (Face-to-Face, Distance Education or Competency Based Education) <i>ACHE Administrative Code Rule 300-2-1-.06</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	Approval of a Teach Out Plan
Title change (Program, Certificate, Concentration) <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A
Title change (Minor or Micro Credential)	Discussion Item	Discussion Item	Approval	Approval	N/A	N/A
CIP code change (Program, Certificate, Concentration) <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A

Jacksonville State University

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CIP code change (Minor or Micro Credential)	Discussion Item	Discussion Item	Approval	Approval	N/A	N/A
Nomenclature change (other than doctoral) <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A
Reopening a previously closed program within 5 years of closure <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	Notification
Reopening a previously closed program more than 5 years of closure – submit as a new program <i>ACHE Administrative Code Rule 300-2-1-.04 (Program)</i> <i>ACHE Administrative Code Rule 300-2-1-.06 (Certificate)</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	TBD	TBD
Consolidating two or more programs <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	TBD
Splitting a program <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	TBD
Curriculum change in existing offering of 25-49% <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A
Curriculum change in existing offering of more than 50% <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	N/A
Curriculum change in existing offering of 75% or more – must submit as a new program <i>ACHE Administrative Code Rule 300-2-1-.04 (Program)</i> <i>ACHE Administrative Code Rule 300-2-1-.06</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	New Program Approval	Notification or Approval

Jacksonville State University

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Joint degree program (single program award with names, seals and signatures from two or more non-SACSCOC institutions) <i>ACHE Administrative Code Rule 300-2-1-.06</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	Approval
Joint degree program (single program award with names, seals and signatures from two or more SACSCOC institutions) <i>ACHE Administrative Code Rule 300-2-1-.04</i> <i>ACHE Administrative Code Rule 300-2-1-.06</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	TBD	Approval
Altering current courses	N/A	N/A	N/A	N/A	N/A	N/A
Establishing new minors <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	N/A	N/A
Establishing or altering micro credentials <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	N/A	N/A
Direct Assessment Competency Based Education (50% or more) <i>ACHE Administrative Code Rule 300-2-1-.06</i> <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	TBD	Approval
Direct Assessment Competency Based Education (25-49%) <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	N/A	Notification
Cooperative Academic Arrangement with Title IV Entities <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	N/A	Notification

Jacksonville State University

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Cooperative Academic Arrangement with Non-Title IV Entities (25-50% program content) <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	N/A	Approval
Cooperative Academic Arrangement with Non-Title IV Entities (less than 25% program content) <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	N/A	Notification
Addition of a method of delivery (50% or more beyond student choice – competency-based education, distance education and face to face instruction) <i>SACSCOC Substantive Change Policy (June 2025)</i>	Discussion Item	Discussion Item	Approval	Approval	N/A	Notification
Changes in degree programs that lead to Professional Educator Certification <i>ACHE Administrative Code Rule 300-2-1-.06</i>	Discussion Item	Discussion Item	Approval	Approval	TBD	TBD
Non-Instructional Academic Unit (Addition, Elimination or Modification)						
Unit of Research (i.e. Centers, Institutes, etc.) <i>ACHE Administrative Code Rule 300-2-1-.11</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A
Unit of Public Service <i>ACHE Administrative Code Rule 300-2-1-.11</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A
Unit of Administration <i>ACHE Administrative Code Rule 300-2-1-.11</i>	Discussion Item	Discussion Item	Approval	Approval	Notification	N/A
Instructional Academic Unit (Addition, Elimination or Modification)						
Changes to major units of instruction (Division, College, School, etc.) <i>ACHE Administrative Code Rule 300-2-1-.11</i>	Discussion Item	Discussion Item	Approval	Approval	Approval	N/A

Jacksonville State University

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Changes to minor units of instruction (departments) <i>ACHE Administrative Code Rule 300-2-1-.11</i>	Discussion Item	Discussion Item	Approval	Approval	Notification or Approval	N/A
Academic Sites (Addition, Elimination or Modification)						
New Dual Enrollment Site <i>ACHE Administrative Code Rule 300-2-1-.05</i>	Discussion Item	Discussion Item	Approval	Approval	Notification or Approval	Notification or Approval
New Site offering For Credit Courses <i>ACHE Administrative Code Rule 300-2-1-.05</i>	Discussion Item	Discussion Item	Approval	Approval	Notification or Approval	Notification or Approval
Closing a Dual Enrollment Site <i>ACHE Administrative Code Rule 300-2-1-.05</i>	Discussion Item	Discussion Item	Approval	Approval	Notification or Approval	Notification or Approval
Closing a Site offering For Credit Courses <i>ACHE Administrative Code Rule 300-2-1-.05</i>	Discussion Item	Discussion Item	Approval	Approval	Notification or Approval	Notification or Approval