

## **Jacksonville State University**

### **Institutional Review Board**

#### **2012-13 Annual Report**

#### **I. General Information**

a. Name. The name of this committee is Jacksonville State University Institutional Review Board (IRB).

b. Purpose and Scope. The Institutional Review Board (IRB) is a committee that reviews all JSU research involving human participants and is responsible to the President. The purpose of the IRB is to assure that research is conducted in an ethical manner, specifically in accordance with Department of Health and Human Services regulations (45 CFR 46 Protection of Human Subjects). This includes ensuring that risks to participants are minimized, the selection of participants, is equitable and participants are informed fully of what their participation will entail.

The policy on the use of human subjects in research applies to any activity deemed to be research at Jacksonville State University. The applicability of this policy is to all entities of the university: faculty, administration, staff, students and contracted consultants. This policy applies to any research activity using human subjects that is directly or indirectly supported by the university.

The full text of JSU's "Policy on Use of Human Subjects in Research," along with an online application, is available on the Academic Affairs web site at

<http://www.jsu.edu/academicaffairs/irb.html> and is reviewed and updated annually.

c. Membership. For 2012-2013, the committee consisted of the following membership (in alphabetical order):

Dr. Joe Delap, Ex-Officio (Secretary)  
Dr. Elizabeth Gullede  
Ms. Bethany Latham  
Dr. Keith Lowe  
Dr. Claudia McDade (external member)  
Dr. Mark Meade  
Dr. Alison Newton  
Dr. Jean Pugliese  
Dr. Glucio Scremin, Chair

d. Records. Committee Records are maintained by the Secretary and housed in the Office of the Associate Vice President for Academic Affairs, 201 Bibb Graves Hall.

## **II. Activities and Significant Accomplishments**

a. Applications. The IRB reviewed 56 research proposals during the academic year 2012-13 (as of date of report submission). Of these, 52 were exempt, two (2) were expedited and two (2) were fully reviewed. Discussion of the fully reviewed application is included in “III.a.” The names of all applicants and projects are attached in “III.b.” All applications were approved except for one that is still under review.

## **III. Appendix**

a. Meeting minutes (for the purpose of discussing a full review, online)

### **Meeting Minutes**

**September 17, 2012**

**Gold Room, Bibb Graves Hall**

Present: Dr. Elizabeth Gulledge  
Ms. Bethany Latham  
Dr. Keith Lowe  
Dr. Claudia McDade (external)  
Dr. Mark Meade  
Ms. Allison Newton  
Dr. Jean Pugliese  
Dr. Glaucio Scremin (Chair)  
Dr. Joe Delap (ex-officio, Secretary)

Guest: Dr. William Meehan, President

1. JSU President Dr. William Meehan thanked the committee for its good work on behalf of protecting human research subjects and charged the committee with continuing to focus on reports and training.
2. Dr. Scremin reminded committee members of the importance of everyone undergoing the available online training for research involving human subjects.
3. A full review of an application from Dr. Cynthia Connor, Curriculum and Instruction, entitled “Transition University” was discussed. It was noted that no informed consent was included and that full details regarding informed consent were needed. Dr. McDade asked who was competent to sign, if

research subjects were not. Dr. McDade and Dr. Scremin offered to assist with addressing these issues so that the application could be brought back for approval.

4. Reports from previous year's fully reviewed IRB projects were solicited and will be provided at the next meeting.

5. Adjournment

## **Meeting Minutes**

**October 24, 2012**

### **Gold Room, Bibb Graves Hall**

Present: Dr. Elizabeth Gullede  
Dr. Keith Lowe  
Ms. Allison Newton  
Dr. Jean Pugliese  
Dr. Glaucio Scremin (Chair)  
Dr. Joe Delap (ex-officio, Secretary)

1. The full review of an application from Dr. Cynthia Connor, Curriculum and Instruction, entitled "Transition University" was discussed further. Dr. Scremin reported that he had met with the PI's. The following topics related to this application were discussed:

- Due to the special population participating in the project, the application is decidedly a full review.
- It was also noted that informed consent/ assent forms needed to be detailed enough for participants and parents or guardians to know the exact risks involved.
- Data security may be covered but there are not enough details provided in the narrative of the proposal to make a determination.

It was determined that the application did not meet the guidelines for ensuring human subjects research protections. The board recommended that the PI's review OHRP literature related to policies and procedures before proceeding and being approved.

2. A question of the adequacy of online training was raised and will be addressed by messages to faculty to increase campus awareness.

3. Dr. Delap reported an IRB compliance complaint forwarded from DHHS. His office is addressing the complaint and cooperating fully with DHHS with a November 2 deadline. He is working with PI's from 2010 and 2011 IRB applications. Adjournment

#### 4. Adjournment

### **Meeting Minutes**

**January 22, 2013**

**Gold Room, Bibb Graves Hall**

Present: Dr. Elizabeth Gullede  
Dr. Keith Lowe  
Dr. Claudia McDade  
Dr. Meark Meade  
Ms. Allison Newton  
Dr. Jean Pugliese  
Dr. Glaucio Scremin (Chair)  
Dr. Joe Delap (ex-officio, Secretary)

1. A response has been received to inquiries regarding the full review of the application from Dr. Cynthia Connor, Curriculum and Instruction, entitled "Transition University."

The question was raised whether the PI's could meet with the full IRB membership. It was recommended that the PI's seek assistance from an external reviewer to assist with this application, due to the specialized nature of the program being covered.

2. The IRB training issue was addressed further. Outside training modules are being sought, especially if they are at no cost. The goal would be to categorize the type of training needed by area of research. The application form could be made available contingent upon completion of training. Members will investigate this model and make further recommendations. Member Allison Newton suggested incorporating IRB training into the mock grant proposal development program.

3. Dr. Delap provided a report on the DHHS inquiry. The case is closed without further need to investigate or report.

4. A full-review application from Dr. Richard Simon entitled "2013 Point-in-Time Survey of Homeless Individuals and Agencies" was discussed. Membership asked about the timeline for submission and about incentives being provided for participants. Further issues included the following questions, the responses to which are also included:

1. Could the "Consent to Participate" form provide a clause that allows participants to withdraw from the survey at any time without penalty? This type of clause is fairly common in surveys.

The clause for allowing participants to withdraw has been added to the consent form. It is attached to this email.

2. Would it be useful to add to the warning "may make you uncomfortable" the following: "or you could experience a negative emotional response"? (The IRB members thought "uncomfortable" might not make the participants mindful of possible mental distress.)

Warning participants about a possible negative emotional response has been added to the consent form.

3. We are unsure about the intended use of initials on the forms. Could you please explain further?

Initials will be used to ensure each participant fills out only one survey. The survey will be going on all day at multiple locations, and in the past we have had a problem with participants taking the survey multiple times at multiple locations in order to get the goodie bags that participants receive in exchange for their participation. Before the surveys are entered into a database, we will check the initials to ensure that each participant is counted only once.

4. How will surveys be kept secure and who will have access to them?

Surveys will be locked in my office, or Dr. Stewart's office. The only other person who will have access to them is one student of Dr. Stewart's who has taken an independent study with her for the purpose of administering these surveys and converting them into usable data.

5. Could you please clarify if interviewers will be debriefed, to address any concerns they encountered as part of the process (possible risks as surveyors)?

Interviewers have been trained to anticipate many of the possible problems talking to a homeless person (sources of potential conflict or hostility).

6. Will the interviewees be allowed to contact the PI after the survey with questions?

We will provide respondents with my contact information in case they have later questions or concerns.

7. What measures will be taken to ensure the privacy of interviews while being conducted (special space)?

Many of the interviews will be given at soup kitchens and emergency shelters. There is no guarantee that interviews can be conducted in privacy. Interviewers have been trained to respect the privacy of the interviewees by keeping the discussion quiet and as separated from whatever crowds there are as much as possible.

8. How may risks of interviewer/ interviewee interaction be kept minimal?

Risks of the interviewer/interviewee interaction will be kept minimal through the following processes:

No interviewer can go out alone

Interviewees are informed that they can terminate the interview at any time, and will receive information about where to find services if through the interview process they determine they should need them.

The application was approved subject to addressing the issues raised. The issues were addressed in later correspondence from the applicant. The full review was approved.

## 5. Adjournment

## b. IRB Application Report 2012-2013

<b>Faculty Name</b>	<b>Dept.</b>	<b>Title of Project</b>	<b>N</b>	<b>R</b>	<b>Date Rec'd.</b>	<b>Action Requested</b>	<b>Approved</b>
Connor, Cynthia	C&I	Transition University	x		9/12/2012	Full Review	Not approved/ still being revised
Plotnick, Linda	MCIS	Survey of MCIS course students re: Women in Computing Club	x		9/14/2012	Exempt	9/24/2012
Whetstone, Angie	Univ Adv	Jsu Foundation Stewardship Report	x		9/24/2012	Exempt	9/14/2012
Chadwick, Jasmine	HPER	Intoducing and Revealing the Benefits of Weight Training to Female Athletes in a Rural Community	x		9/27/2012	Exempt	9/27/2012
Sullivan, Gregory	HPER	Sport Participation and Its Effect on Youth	x		9/27/2012	Exempt	9/27/2012
Plotnick, Linda	MCIS	Multicultural Partially Distributed Team Learning Project	x		10/8/2012	Exempt	10/8/2012
Tang, Yingqi	LIB	Distance Learns' perceptions of using library resources and services	x		10/9/2012	Exempt	10/9/2012
Embry, Freddricka	HPER	Bridging the Gap Between Technology & Physical Inactivity to Help Combat Adolescent Obesity	x		10/11/2012	Exempt	10/11/2012
Thomas, Kaonis	HPER	What are the leading causes of obesity in women 25 - 45 Years old?	x		10/15/2012	Exempt	10/15/2012
Aveni, Adrian	SYSW	Student Plans After Graduation	x		10/28/2012	Exempt	10/28/2012
Harbor, Kingsley	COM	WLJS 91.9 FM Listener Survey	x		11/12/2012	Exempt	11/12/2012
Tseng, Hungwei	DE	Assessing Learner-Centered Learning	x		11/15/2012	Exempt	11/16/2012
Morton, Samantha	SYSW	The Hidden Dimensions of Sexual Fantasy and Behavior Among College Students	x		11/16/2012	Exempt	11/16/2012
Beckett, Scott	LS	Diagnosing and Remediating Cumulative Dysfluencies in Algebra	x		12/11/2012	Exempt	12/11/2012
Townsel, Kim H.	FCS	Global and National Issues Demonstrated through Popular Film	x		12/13/2012	Exempt	12/13/2012
Simon, Richard	SYSW	2013 Point-in-time Survey of Homeless Individuals and Agencies	x		1/10/2013	Full Review	1/25/2013
Thomas, James L.	MGT/MKT	Mobile Commerce Customers' Behaviors & Privacy Concerns	x		1/11/2013	Exempt	1/11/2013

Norred, Tammy	HPER	Students' Attitudes and Perception Towards Physical Education Class	x	1/14/2013	Exempt	1/14/2013
Plotnick, Linda	MCIS	Government Agency Perceptions of & Use of Social Media in EM	x	1/17/2013	Exempt	1/17/2013
Harbor, Kingsley	COM	Communication Alumni Survey	x	1/18/2013	Exempt	1/18/2013
Moultrie, Gregory	HPER	An Evaluation of the Contributing Factors to the Prevalence of Teen Obesity at South Cobb High School	x	1/22/2013	Exempt	1/22/2013
Baxter, Rikki-Lynn	HPER	Childhood Obesity, an Epidemic Which Can be Prevented Through Physical Activity and Proper Nutrition	x	1/23/2013	Exempt	1/23/2013
Williams, Gwynne	HPER	The Effects of Video Game Playing on Adolescents both Physically and Mentally	x	1/28/2013	Exempt	1/30/2013
Lamb, Chris	HPER	Alternative Funding for High School Athletics	x	1/30/2013	Exempt	1/30/2013
Thomas, James L.	MGT/MKT	Assessing CCBA Students' Ethical Reasoning	x	1/30/2013	Exempt	1/30/2013
Rieglmayer, Tom	HPER	How effective can physical education classes be in reducing childhood obesity without any outside support?	x	1/31/2013	Exempt	1/31/2013
Kewin, Shannon	HPER	Technology in Physical Education: Availability, Satisfaction, Uses and Impressions of Teacher Users	x	2/5/2013	Exempt	2/4/2013
Newton, Maureen	SYSW	Hands of Time Project	x	2/5/2013	Exempt	2/4/2013
Newton, Maureen	SYSW	Clear Plan 2030	x	2/6/2013	Exempt	2/6/2013
Burks, Cle'Asha	HPER	The difference in gender heart rates during exercise among teens	x	2/8/2013	Exempt	2/8/2013
Kushma, Jane	IEP	Diaster Case Management Program Evaluation Study	x	2/8/2013	Exempt	2/8/2013
Rose, Cathy	AVPAA	New Faculty Orientation Evaluation	x	2/15/2013	Exempt	2/15/2013
Townsel, Kim H.	FCS	Film as a Vicarious Experience for Preservice Teacher Competeny Indicators	x	2/19/2013	Exempt	2/19/2013
Barnes, Amy	HPER	Standing Room Only: The Effects of Overcrowded Elementary Physical Education Classes	x	2/25/2013	Exempt	2/25/2013



Islam, Tanveer	IEP	Weather and Climate Literacy: Professional Development of K-12 Educators on Severe Weather and Climate Change to Increase Weather-Readiness and Disaster Resilience	x	2/25/2013	Exempt	2/25/2013
Dempsey, Heidi	PSY	Guilt Shame and Prosocial Behavior	x	2/26/2013	Expedited	2/26/2013
Simon, Richard	SYSW	Sexual Behavior and Attitudes among JSU Students and Staff	x	2/27/2013	Expedited	3/7/2013
Murdock, Chris	BY	Assessment of Tick-Borne Disease in Northeast Alabama	x	2/28/2013	Exempt	2/28/2013
Abernathy, Tabitha	BY	The impact of students living on campus & where they eat.	x	3/4/2013	Exempt	3/4/2013
Baptiste, Renee	MU	Instrument Timbre Preference Test	x	3/4/2013	Exempt	3/4/2013
Dempsey, Heidi	PSY	Guilt, Shame and Religious Fundamentalism and Authoritarianism	x	3/4/2013	Exempt	3/4/2013
Stewart, Amber	BY	Biometrics Survey for Statistical Analysis	x	3/4/2013	Exempt	3/4/2013
Hennings, Savanna	BY	The impact of working out on the health of students at JSU	x	3/5/2013	Exempt	3/5/2013
Ubi, Johnny	BY	Survey on Average GPA scores	x	3/5/2013	Exempt	3/5/2013
Wright, Daniel	BY	Survey on Newly Proposed Gun Laws	x	3/11/2013	Exempt	3/12/2013
Mann, Dana	BY	Understanding the relationship between entertainment usage and academic performance	x	3/15/2013	Exempt	3/15/2013
Plotnick, Linda	MCIS	Software System for Data Collection & Feedback of EEG Input	x	3/15/2013	Exempt	3/15/2013
Newton, Maureen	SYSW	2012-2013 NCAA National Study of Substance Use habits of College Student Athletes	x	4/1/2013	Exempt	4/1/2013
Thornton, David	MCIS	Facilitated Gamification	x	4/12/2013	Exempt	4/12/2013
Boozer, Benjamin	FEAC	Economic Impact of Noble Street Festival	x	4/29/2013	Exempt	4/29/2013
Mann, Stacey	EM	Assessing Emergency Mangers' Understanding of Local Government's Most Valuable Asset - Employees	x	5/1/2013	Exempt	5/1/2013
Carder, Tonaya	HPER	Female Bullying and Sports: Does Participating in Sports Increase Bullying?	x	5/16/2013	Exempt	5/16/2013
McNeill, Maurdrice	HPER	Removing Students from Physical Activity Cases Harm	x	5/17/2013	Exempt	5/17/2013

Simmons, Alicia	OIRA	LINCS to Success: Campus-Wide Integration of Academic Support	x	5/30/2013	Exempt	5/30/2013
Mitchell, Linda	SED	Co-Teaching Initiative	x	5/31/2013	Exempt	5/31/2013
Prickett, Anita K.	NUR	Kidcheck: Partnering to Promote Health in School Age Children	x	6/3/2013	Exempt	6/3/2013

Submitted June 5, 2013, by Joe Delap, Executive Secretary, JSU IRB